

Santa Clara County  Office of Education

**PUBLIC NOTICE**  
**PERSONNEL COMMISSION AGENDA**  
**REGULAR MEETING #449**  
**FEBRUARY 08, 2017, 10:00 A.M.**  
**BOARD ROOM**

**I. CALL TO ORDER**

**II. ROLL CALL**

President – Libby Spector  
Vice President – Nicholas Gervase  
Member – Rodney Martin

**III. APPROVAL OF AGENDA #449 – FEBRUARY 8, 2017 ..... ACTION**

**IV. APPROVAL OF MINUTES**

A. Regular Meeting #448 – January 11, 2017 ..... ACTION

**V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**

**VI. NEW BUSINESS**

- A. Approval of Establishing Classification and Associated Classification Specification ..... ACTION
  - a. Maintenance Person - Lead
- B. Approval of Recommending Salary Range ..... ACTION
  - a. Maintenance Person - Lead, Range 45.5
- C. Approval / Ratification of Classification Specification Retitling & Revisions ..... ACTION
  - a. Evening Program Specialist, Environmental Education to Overnight Program Specialist - Environmental Education
- D. Approval / Ratification of Establishing and / or Extending Eligibility Lists ..... ACTION
- E. Report on Future Trainings and Conferences ..... INFORMATION
- F. Monthly Classification Action Report ..... INFORMATION
- G. Monthly Vacancy Status Report ..... INFORMATION

**VII. SECRETARY'S REPORT**

- A. CSPCA Conference Update
- B. Framing Our Future
- C. OYA Career Closet Update
- D. OYA Student-Worker Mentorship Program

**VIII. FUTURE MEETINGS OR DISCUSSION ITEMS (Next Meeting: March 8, 2017)**

**IX. ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.