

Santa Clara County  Office of Education

**PERSONNEL COMMISSION
SPECIAL MEETING #69
SEPTEMBER 9, 2015
APPROVED MINUTES**

I. CALL TO ORDER

The meeting was called to order by President Gervase at 11:00 a.m.

II. ROLL CALL

MEMBERS PRESENT

Nicholas Gervase, President
Rodney Martin, Vice President
Libby Spector, Member

STAFF PRESENT

Alicia Salas, Interim Director-Classified Personnel Services
Veronica Contreras, Executive Assistant

OTHERS PRESENT

Philip J. Gordillo, Chief Human Resources Officer (via phone)

III. APPROVAL OF AGENDA

MOTION #69-1 by Ms. Spector, seconded by Mr. Martin to approve Agenda #69, September 9, 2015.

MOTION #69-1 carried unanimously.

IV. APPROVAL OF MINUTES

MOTION #69-2 by Mr. Martin, seconded by Ms. Spector to approve Minutes #68, September 2, 2015.

MOTION #69-2 carried unanimously.

V. UNFINISHED BUSINESS – CLOSED SESSION

A. PUBLIC EMPLOYEE EMPLOYMENT AND/OR APPOINTMENT: DIRECTOR III-CLASSIFIED PERSONNEL SERVICES (Merit Rule 4.14/Government Code Section 54957)

V. REPORT OUT OF ACTIONS TAKEN IN CLOSED SESSION

President Gervase reported that the Commission has the intent to appoint Ms. Kristin Olson as Director, Classified Personnel Services, pending an offer letter and start date. Announcement of acceptance to be made at next regular meeting, October 14, 2015. Ms. Olson comes to the Santa Clara County Office of Education with 12 years of Merit System experience; most recently as Director of Classified Personnel at Lynwood Unified School District.

VI. ADJOURNMENT

The meeting adjourned at 11:24 a.m.

Respectfully submitted,



Alicia Salas

Interim Director, Classified Personnel Services