

Santa Clara County  Office of Education

**PUBLIC NOTICE**  
**PERSONNEL COMMISSION AGENDA**  
**REGULAR MEETING #440**  
**MAY 11, 2016, 10:00 A.M.**  
**BOARD ROOM**

- I. CALL TO ORDER**
- II. ROLL CALL**  
President – Rodney Martin  
Vice President – Libby Spector  
Member – Nicholas Gervase
- III. APPROVAL OF AGENDA #440 – MAY 11, 2016** ..... ACTION
- IV. APPROVAL OF MINUTES**  
A. Regular Meeting #439 – April 13, 2016 ..... ACTION
- V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**
- VI. NEW BUSINESS**
  - A. Approval / Ratification of Classification Specifications Revisions without Title Changes ..... ACTION
    - a. Accountant - Senior
    - b. Associate Teacher – Educare
    - c. Associate Teacher – Infant/Toddler – Educare
    - d. Associate Teacher – Restricted
    - e. Teacher Assistant I
    - f. Teacher Assistant II
    - g. Teacher Assistant – Educare
  - B. Approval / Ratification of Establishing and / or Extending Eligibility Lists ..... ACTION
  - C. Approval of 2016-2017 Personnel Commission Annual Budget..... ACTION
  - D. Report on Future Trainings and Conferences..... INFORMATION
  - E. Monthly Classification Action Report ..... INFORMATION
  - F. Monthly Vacancy Status Report ..... INFORMATION
- VII. SECRETARY’S REPORT**
  - a. New Staff Introduction
  - b. Instructional Assistant Job Fair
  - c. Job Interest Cards
- VIII. CLOSED SESSION**
  - A. Public Employee Performance Evaluation Pursuant to Government Code Section 54957  
Title: Director - Classified Personnel Services
  - B. Public Employee Discipline/ Dismissal / Release / Appointment / Hear Complaints or Charges Brought against an Employee by another Person or Employee (Pursuant to Government Code section 54957)
- IX. FUTURE MEETINGS OR DISCUSSION ITEMS (Next Meeting: June 8, 2016)**
- X. ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.