

Santa Clara County  Office of Education

**PUBLIC NOTICE**  
**PERSONNEL COMMISSION AGENDA**  
**REGULAR MEETING #439**  
**APRIL 13, 2016, 10:00 A.M.**  
**BOARD ROOM**

- I. CALL TO ORDER**
- II. ROLL CALL**  
President – Rodney Martin  
Vice President – Libby Spector  
Member – Nicholas Gervase
- III. APPROVAL OF AGENDA #439 – APRIL 13, 2016** ..... ACTION
- IV. APPROVAL OF MINUTES**  
A. Regular Meeting #438 – MARCH 9, 2016 ..... ACTION
- V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**
- VI. NEW BUSINESS**
  - A. Approval of Establishing Classifications and Associated Classification Specifications ..... ACTION
    - a. Director III – Data Governance Projects
    - b. Custodian – Lead
    - c. Director III – Human Resources
  - B. Approval of Recommending Salary Ranges ..... ACTION
    - a. Director III – Data Governance Projects, Range 15
    - b. Custodian – Lead, Range 40
    - c. Director III – Human Resources, Range 15
  - C. Approval of the Personnel Commission Meeting Calendar for 2016-2017 ..... ACTION
  - D. Approval / Ratification of Establishing and / or Extending Eligibility Lists ..... ACTION
  - E. Annual Budget: Personnel Commission - 2016-2017, Santa Clara County Office of Education ..... INFORMATION
  - F. Report on Future Trainings and Conferences ..... INFORMATION
  - G. Monthly Classification Action Report ..... INFORMATION
  - H. Monthly Vacancy Status Report ..... INFORMATION
- VII. SECRETARY’S REPORT**
- VIII. FUTURE MEETINGS OR DISCUSSION ITEMS (Next Meeting: May 11, 2016)**
- IX. ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.