

Santa Clara County  Office of Education

**PUBLIC NOTICE**  
**PERSONNEL COMMISSION AGENDA**  
**REGULAR MEETING #437**  
**FEBRUARY 10, 2016, 10:00 A.M.**  
**BOARD ROOM**

**I. CALL TO ORDER**

**II. ROLL CALL**

President – Rodney Martin  
Vice President – Libby Spector  
Member – Nicholas Gervase

**III. APPROVAL OF AGENDA #437 – FEBRUARY 10, 2016** ..... ACTION

**IV. APPROVAL OF MINUTES**

A. Regular Meeting #436 – January 13, 2016 ..... ACTION

**V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**

**VI. NEW BUSINESS**

A. Approval / Ratification of Classification Specifications Revisions without Title Changes ..... ACTION

- a. Director I – Human Resources
- b. Director I – Workforce & Organizational Development
- c. Executive Assistant
- d. Manager – Credential Services
- e. Manager – Unemployment Insurance
- f. SELPA Financial Analyst

B. Approval / Ratification of Recommending Range Modification ..... ACTION  
a. Manager – Facilities and Construction – Range 12

C. Approval / Ratification of Establishing and / or Extending Eligibility Lists ..... ACTION

D. Report on Future Trainings and Conferences ..... INFORMATION

E. Monthly Classification Action Report ..... INFORMATION

F. Monthly Vacancy Status Report ..... INFORMATION

G. Ewing Study Group B Update ..... INFORMATION

**VII. SECRETARY’S REPORT**

**VIII. FUTURE MEETINGS OR DISCUSSION ITEMS**

**IX. ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.