

Santa Clara County  Office of Education

**PUBLIC NOTICE
PERSONNEL COMMISSION AGENDA
REGULAR MEETING #436
JANUARY 13, 2016, 10:00 A.M.
BOARD ROOM**

- I. CALL TO ORDER**
- II. ORGANIZATION OF THE COMMISSION FOR THE 2016 TERM**
- III. ROLL CALL**
 - President – Rodney Martin
 - Vice President – Libby Spector
 - Member – Nicholas Gervase
- IV. APPROVAL OF AGENDA #436 – JANUARY 13, 2016..... ACTION**
- V. APPROVAL OF MINUTES**
 - A. Regular Meeting #435 – December 9, 2015..... ACTION
- VI. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**
- VII. NEW BUSINESS**
 - A. Approval / Ratification of Classification Specifications Revisions without Title Changes ACTION
 - a. Director III – Charter Schools
 - b. Internal Auditor
 - B. Approval / Ratification of Classification Specifications Revisions with Title Changes..... ACTION
 - a. Manager - Human Resources Analyst, Range 10
 - C. Approval / Ratification of Establishing and / or Extending Eligibility Lists ACTION
 - D. Report on Future Trainings and Conferences..... INFORMATION
 - E. Monthly Classification Action Report INFORMATION
 - F. Monthly Vacancy Status Report INFORMATION
- VIII. SECRETARY’S REPORT**
- IX. FUTURE MEETINGS OR DISCUSSION ITEMS**
- X. ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.