

Santa Clara County  Office of Education

***PUBLIC NOTICE**
PERSONNEL COMMISSION AGENDA
REGULAR MEETING #408
August 14, 2013
BOARD ROOM
10:00 A.M.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
President – Rodney Martin
Vice President – Libby Spector
Member – Nicholas Gervase
- III. **APPROVAL OF AGENDA #408 – August 14, 2013-----ACTION**
- IV. **APPROVAL OF MINUTES #407 – July 10, 2013-----ACTION**
- V. **HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**
- VI. **UNFINISHED BUSINESS**
- VII. **NEW BUSINESS**
 - A. Establishment of Classification Specifications-Student Assessment Technician, Senior (Paraprofessional)-----ACTION
 - B. Revision of Classification Specifications – Student Assessment Technician (Paraprofessional)-----ACTION
 - C. Approval of Eligibility List-----ACTION
 - D. Monthly Vacancy Status Report-----INFORMATION
- VIII. **SECRETARY’S REPORT**
- IX. **FUTURE MEETINGS OR DISCUSSION ITEMS**
- X. **CLOSED SESSION - Employment of Director III-Classified Personnel Services (Personnel Commission)**
- XI. **REPORT OF CLOSED SESSION**
- XII. **ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.