

Santa Clara County  Office of Education

**PERSONNEL COMMISSION AGENDA
REGULAR MEETING #407
JULY 10, 2013
BOARD ROOM
10:00 A.M.**

- I. CALL TO ORDER**
- II. ROLL CALL**
 - President – Rodney Martin
 - Vice President – Libby Spector
 - Member – Nicholas Gervase
- III. APPROVAL OF AGENDA #407 – July 10, 2013-----ACTION**
- IV. APPROVAL OF MINUTES #406 – June 12, 2013-----ACTION**
- V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**
- VI. UNFINISHED BUSINESS**
- VII. NEW BUSINESS**
 - A. Method of Filling Position Opening: Executive Assistant, Human Resources (CONF)-----INFORMATION
 - B. Approval of Eligibility List -----ACTION
 - C. Monthly Vacancy Status Report-----INFORMATION
- VIII. SECRETARY’S REPORT**
- IX. FUTURE MEETINGS OR DISCUSSION ITEMS**
- XI. REPORT OF CLOSED SESSION**
- X. ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.