

Santa Clara County  Office of Education

**PUBLIC NOTICE  
PERSONNEL COMMISSION AGENDA  
REGULAR MEETING #413  
February 12, 2014  
BOARD ROOM  
10:00 A.M.**

- I. CALL TO ORDER**
- II. ROLL CALL**
  - President – Libby Spector
  - Vice President – Nicholas Gervase
  - Member – Rodney Martin
- III. APPROVAL OF AGENDA #413 – February 12, 2014-----ACTION**
- IV. APPROVAL OF MINUTES #412 – January 8, 2014-----ACTION**
- V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**
- VI. UNFINISHED BUSINESS**
- VII. NEW BUSINESS**
  - A. Revision of Classification Specifications: Supervisor – Food Services (CL SUPV)-----ACTION
  - B. Establishment of Classification Specifications: Associate Teacher – Educare; Associate Teacher, Infant/Toddler – Educare; and Teacher Assistant – Educare (PARA)-----ACTION
  - C. Approval of Eligibility List-----ACTION
  - D. Monthly Vacancy Status Report-----INFORMATION
- VIII. SECRETARY’S REPORT**
- IX. FUTURE MEETINGS OR DISCUSSION ITEMS**
- X. ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.