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**PUBLIC NOTICE
PERSONNEL COMMISSION AGENDA
REGULAR MEETING #399
October 10, 2012
BOARD ROOM
10:00 A.M.**

- I. CALL TO ORDER**
- II. ROLL CALL**

President - Nicholas Gervase
Vice President - Rodney Martin
Member - Libby Spector
- III. APPROVAL OF AGENDA #399 – October 10, 2012-----ACTION**
- IV. APPROVAL OF MINUTES #398 – September 12, 2012-----ACTION**
- V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**
- VI. UNFINISHED BUSINESS**
- VII. NEW BUSINESS**
 - A. Revision of Classification Specifications – Supervisor-Public Information (CL SUPV)-----ACTION
 - B. Revision of Classification Specifications – Administrative Program & Evaluation Specialist (CL SUPV)-----ACTION
 - C. Revision of Classification Specifications – Director I-Special Projects (CL MGT)-----ACTION
 - D. Approval of Eligibility List-----ACTION
 - E. Monthly Vacancy Status Report-----INFORMATION
- VIII. SECRETARY’S REPORT**
- IX. FUTURE MEETINGS OR DISCUSSION ITEMS**
- X. ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.