

Santa Clara County  Office of Education

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PUBLIC NOTICE*
PERSONNEL COMMISSION
SPECIAL MEETING #58
JULY 2, 2012
10:00 A.M.
AGENDA
BOARD ROOM

- I. **CALL TO ORDER**
- II. **ROLL CALL**
 - Nicholas Gervase, President
 - Rodney Martin, Vice President
 - Libby Spector, Member
- III. **WELCOME – DR. XAVIER DE LA TORRE, COUNTY SUPERINTENDENT OF SCHOOLS**
- IV. **APPROVAL OF AGENDA #58 – July 2, 2012-----ACTION**
- V. **APPROVAL OF MINUTES #396 – June 13, 2012-----ACTION**
- VI. ***CLOSED SESSION**
 - A. Public Employee Performance Evaluation - Executive Director of Human Resources
Government Code Section 54957(b) (1) permits Boards to conduct a closed session for the performance evaluation of a public employee
 - B. Pursuant to Government Code Section 54957.6: Discussion of Compensation for Unrepresented Employee
Commission Representative: Personnel Commission President
Unrepresented Employee: Executive Director of Human Resources
 - C. Report of Closed Session -----ACTION
- VII. **NEW BUSINESS**
 - A. Memorandums Of Understanding between Santa Clara County Superintendent of Schools and The Personnel Commission of the Santa Clara County Office of Education-----ACTION
 - Appointment of Executive Director of Human Resources
 - 2012-2013 Personnel Commission Budget
 - B. Position Reallocation – Office Coordinator to Administrative Assistant III –Talent Management – (OTBS)-----ACTION
 - C. Establishment of Classification Specifications – SELPA Administrative Specialist (CL SUPV)-----ACTION
 - D. Establishment of Eligibility Lists-----ACTION
- VIII. **ADJOURNMENT**

NOTE: This agenda is posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available in the Classified Personnel Services office. Personnel Commission reserves the right to receive matters which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.