

Santa Clara County  **Office of Education**

***PUBLIC NOTICE
PERSONNEL COMMISSION AGENDA
REGULAR MEETING #401
JANUARY 16, 2013
BOARD ROOM
10:00 A.M.**

- I. CALL TO ORDER**
- II. ROLL CALL**
President – Rodney Martin
Vice President – Libby Spector
Member – Nicholas Gervase
- III. APPROVAL OF AGENDA #401 – January 16, 2013-----ACTION**
- IV. APPROVAL OF MINUTES #400 – November 28, 2012-----ACTION**
- V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**
- VI. UNFINISHED BUSINESS**
- VII. NEW BUSINESS**
 - A. Elimination of Obsolete Classifications-----ACTION
 - B. Revision of Classification Specifications-----ACTION

Accountant I/II-Restricted (OTBS), Accounting Technician/Accounting Technician, Senior-Restricted (OTBS), Family Support Specialist, Senior-Restricted (OTBS), Research Analyst Assistant/Associate-Restricted (OTBS), Utility Person-Restricted (OSS), Warehouse Person-Restricted (OSS), Food Service Cook, Lead-Child Development Center (OSS), Warehouse Person Lead-Restricted (OSS)
 - C. Approval of Eligibility List-----ACTION
 - D. Monthly Vacancy Status Report-----INFORMATION
- VIII. SECRETARY’S REPORT**
- IX. FUTURE MEETINGS OR DISCUSSION ITEMS**
- X. ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.