

Human Resources

Submitting your 403b and 457 Salary Reduction/Deduction Request

1. Navigate to the [Online Salary Reduction Agreement \(SRA\) submission link](#)
2. Select “Santa Clara County Office of Education District 90” as the employer

Please select your Employer from the drop-down list.

Employer



3. Select the type of retirement plan (403b, 457, etc.) and click on the “Submit SRA Form Online”

Select Your Plan

Submit SRA Form Online

4. Complete the online form that opens and click on the “Submit” button
5. Once you submit your form, you and your Benefits Specialist will receive a confirmation of your request.

Contact your Benefits Specialist with any questions (based on last name).

Benefits Specialist	Alpha	Phone	Email
Denise Sanders	A-G	408-453-6831	dsanders@sccoe.org
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