



Santa Clara County
Office of Education

Directory for LEAs in Santa Clara

Table of Contents

Business, Facilities & Operations

District Business & Advisory Services	4
General Services	5
Internal Business Services	6
Payroll Services	7
Purchasing Services	8
Risk Management	9

Human Resources

Human Resources Executive Administration	10
Administrative Services & Recruitment Marketing	11
Classified Personnel Services	12
Credentials	13
Employee Benefits & Unemployment Insurance	14
Employment Services	15
Resource Support Services	17

Executive Services

Charter Schools	18
Childcare Planning & Support	19
Grants, Partnerships & Operations	23
NM SELPA	24
Office of the Superintendent	26
Public Affairs	27

Educational Services

Executive Administration	28
Alternative Education	29
Early Learning Services	30
Environmental Education	32
Foster and Homeless Youth Services	33
Migrant Education	35
Opportunity Youth Academy	37
Special Education	39

Contact Directory

Instruction, Leadership and Innovation

<u>Continuous Improvement & Accountability</u>	41
<u>Educator Preparation Programs</u>	44
<u>Innovations Collaborative</u>	46
<u>Learning and Instruction</u>	48
<u>Youth Health & Wellness</u>	52
<u>Youth Health & Wellness Strategic Initiatives</u>	53

Technology Data and Services

<u>Application and Software Engineering</u>	56
<u>Data & Analytics Development</u>	57
<u>Integrated Data, Research & Evaluation</u>	59
<u>Technology Infrastructure and Support</u>	61

Contact Directory

Business, Facilities & Operations District Business & Advisory Services

Department Overview: Provides a full range of business services to all school districts and related educational entities in the county.

KEY CONTACTS

Name	Title	Email and Phone
Susan Ady	Director, District Business & Advisory Services	<ul style="list-style-type: none">408-453-6883sady@sccoe.org
Annie Romeo	Admin IV	<ul style="list-style-type: none">408-453-6813aromeo@sccoe.org
Dennis Loo	Supervisor, Payroll, Tax & Retirement	<ul style="list-style-type: none">408-453-6617dloo@sccoe.org
Ann Redd	Senior District Business Advisor	<ul style="list-style-type: none">408-453-6593aredd@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
District Assignment	List of DBAS staff assigned	Click on the school or district name to view the assigned staff
Resources for Fiscal Administrators		Two tabs: <ul style="list-style-type: none">BulletinsDocuments
Forms and Resources	dbas_staff@scoe.org	Three sections: <ul style="list-style-type: none">PayrollAccounts PayableDistrict Fiscal Oversight (AB 1200)

Contact Directory

Business, Facilities & Operations General Services

Department Overview: Supervises, manages and directs the daily operations of all aspects of General Services, including transportation; facilities and construction; and coordinating facility maintenance.

KEY CONTACTS

Name	Title	Email and Phone
Sam Hagler	Director - General Services	<ul style="list-style-type: none">408-453-4310shagler@sccoe.org
Eli Lovdahl	Admin Assistant IV	<ul style="list-style-type: none">408-453-6864elovdahl@sccoe.org
Gena Santini	Supervisor - Maintenance & Operations	<ul style="list-style-type: none">408-453-6915gsantini@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Construction Services	tpierce@sccoe.org	
Maintenance and Operations	gsantini@sccoe.org	https://sccoe.to/GeneralServicesDept
Transportation Services	dwilson@sccoe.org	
Warehouse/Mailroom	findovina@sccoe.org	

Contact Directory

Business, Facilities and Operations Internal Business Services

Department Overview: Comprised of the Budget Office and Accounting Services. Internal Business Services ensures that SCCOE is in compliance with federal and state requirements, education codes, and SCCOE policies and procedures, and maintains fiscal solvency.

KEY CONTACTS

Name	Title	Email and Phone
Lauren Nguyen	Director, Internal Business Services	<ul style="list-style-type: none">408-453-6623languyen@sccoe.org
Victoria Le	Accounting Administrative Assistant	<ul style="list-style-type: none">408-453-6622vicle@sccoe.org
Clifford Duong	Assistant Director, Internal Business Services	<ul style="list-style-type: none">408-453-6567cduong@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Accounting Services	dherrera@sccoe.org	
Budget Office	migomez@sccoe.org	Three sections: <ul style="list-style-type: none">Accountant Assignments by Manager2025-26 Budget Development Workshop Presentation2025-26 Budget Guide

Contact Directory

Business, Facilities & Operations Payroll Services

Department Overview: Responsible for paying the 1,600-plus salaried and 430-plus substitute employees who work for the SCCOE.

KEY CONTACTS

Name	Title	Email and Phone
Marco Sanchez	Manager, Payroll Services	<ul style="list-style-type: none">• 408-453-6783• msanchez@sccoe.org
Elvira Manuel	Supervisor, Payroll Services	<ul style="list-style-type: none">• 408-453-6782• emanuel@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Payroll Resources	payroll@sccoe.org	Three sections: <ul style="list-style-type: none">• Withholding• Timesheets• Annual Request for Vacation Pay-off Form
SCCOE Pay Codes	payroll@sccoe.org	

Contact Directory

Business, Facilities & Operations Purchasing Services

Department Overview: Provides centralized procuring services and support to the County Office, school districts, and other educational agencies within Santa Clara County.

KEY CONTACTS

Name	Title	Email and Phone
Josephine Dy-Liacco	Supervisor - Purchasing Services	<ul style="list-style-type: none">408-453-6854jdy-liacco@sccoe.org
Jose Vera	Senior Buyer / Amazon Business Account	<ul style="list-style-type: none">408-453-6657jvera@sccoe.org
Sophie Yuan	Buyer / P-Card Administrator	<ul style="list-style-type: none">408-453-6855syuan@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Frequently Asked Questions (FAQs)	Purchasing Staff	
Joint Purchasing Board (JPB)	Josephine Dy-Liacco	
Bids Posting/Tracking System	Josephine Dy-Liacco	https://sccoe.to/PurchasingServices
California Uniform Public Construction Cost Accounting Act (CUPCCAA)	Josephine Dy-Liacco	
Purchasing Resources	Jose Vera	
Shopping Tutorial	Jose Vera	

Contact Directory

Business, Facilities & Operations Risk Management

Department Overview: Provides a full range of services in the areas of contracts, safety program management, emergency preparedness, crisis management, disaster response, site safety & security evaluations, asset management, insurance/self-insurance programs, ergonomic consultation and workers' compensation claims.

KEY CONTACTS

Name	Title	Email and Phone
Howard Stiskin	Manager, Risk & Liability	<ul style="list-style-type: none">408-453-6708hstiskin@sccoe.org
Michael Vallez	Emergency Preparedness, School Safety & Security Administrator	<ul style="list-style-type: none">408-453-6925mvallez@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Community of Practice for Emergency Preparedness <ul style="list-style-type: none">SCC School District Emergency PartnersCounty Office of Emergency ManagementPG&E Points of ContactSanta Clara County Office Emergency ContactsCal OES Partners	mvallez@sccoe.org	https://sccoe.to/RiskManagementDept

Contact Directory

Human Resources Human Resources Executive Administration

Department Overview: Top-tier administrative and strategic management side of HR, focusing on leadership support, policy & compliance oversight, organizational planning, Employee and Labor Relations Management, and oversight of HR operations.

KEY CONTACTS

Name	Title	Email and Phone
Roger Gallizzi	Interim Assistant Superintendent- Human Resources	<ul style="list-style-type: none">• 408-453-6598• c-rgallizzi@sccoe.org
Demerris Brooks	Director-Human Resources	<ul style="list-style-type: none">• 408-453-6876• dbrooks@sccoe.org
Rebecca Carlton	Senior Executive Assistant	<ul style="list-style-type: none">• 408-453-6843• rcarlton@sccoe.org
Lesley King	Executive Assistant	<ul style="list-style-type: none">• 408-453-6841• lking@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
HR District Leaders Monthly meetings	Rebecca Carlton	HR District Leaders Monthly meetings
Outlook distribution list/listserv	Rebecca Carlton	Contact Rebecca Carlton to subscribe

Contact Directory

Human Resources Administrative Services & Recruitment Marketing

Department Overview: Assists School Districts and Charter Schools with recruiting for open classified and certificated positions, while coordinating an annual event designed to help individuals explore and prepare for careers in education. Additionally, supports community partners through SCCOE engagement at fairs and outreach events.

KEY CONTACTS

Name	Title	Email and Phone
Michelle Fine	Supervisor-Human Resources	<ul style="list-style-type: none">408-453-6503mfine@sccoe.org
Salina Ramirez	Administrative Assistant II	<ul style="list-style-type: none">408-453-6971sramirez@sccoe.org
Mikki Dao	HR Specialist II - Michelle Fine	<ul style="list-style-type: none">408-453-6779mdao@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Classified Job Fair	hrrecep@sccoe.org Michelle Fine	District and Charter Schools will receive a registration email in August to register for the annual event.
Step into Education	mfine@sccoe.org Michelle Fine	District and Charter Schools will receive flyers and informational emails in January to promote the event.
Teacher Recruitment Fair	teacherfair@sccoe.org Michelle Fine	District and Charter Schools will receive a registration email in December to register for the annual event.
Outreach Events	mdao@sccoe.org Mikki Dao	Offers support to community partners by engaging in school job fairs and outreach events on behalf of SCCOE. Contact us for further details.

Contact Directory

Human Resources Classified Personnel Services

Department Overview: Administers the recruitment, examination, classification and compensation plans, as well as re-employment, applicant appeals, and employee disciplinary hearings for the classified service of the Santa Clara County Office of Education.

KEY CONTACTS

Name	Title	Email and Phone
Marisa Perry	Director III - Classified Personnel Services	<ul style="list-style-type: none">408-453-6846mperry@sccoe.org
Yasmeen Husain	Supervisor - Classification & Recruitment	<ul style="list-style-type: none">408-453-6849yhusain@sccoe.org
Alice Serraon	Executive Assistant	<ul style="list-style-type: none">408-453-6845aserraon@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Classified Personnel Services Website	Marisa Perry mperry@sccoe.org	https://www.sccoe.org/depts/hr/classified/Pages/default.aspx

Contact Directory

Human Resources Credentials Department

Department Overview: Provide services to districts and charter schools as well as out of state and out of country applicants to help them obtain credentials/permits.

KEY CONTACTS

Name	Title	Email and Phone
Latishia Pedroza	Manager Credential Services	<ul style="list-style-type: none">408-453-6769lpedroza@sccoe.org
Lily Kleinberg	Credential Specialist I	<ul style="list-style-type: none">408-453-6766lkleinberg@sccoe.org
Kim Hernandez	Credential Specialist I	<ul style="list-style-type: none">669-212-6765khernandez@sccoe.org
Kalani Madruga-Brody	Credential Specialist I	<ul style="list-style-type: none">408-453-6958kmadrugabrody@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Main Email Box	credentialservices@sccoe.org Latishia Pedroza	

Contact Directory

Human Resources Employee Benefits & Unemployment Insurance

Department Overview: Oversees the health benefits for active, substitute and retired employees. In addition, the team manages any financial benefits, including Tax Shelter Annuities which are available to all active and substitute employees.

KEY CONTACTS

Name	Title	Email and Phone
Yuvika Singh	Manager, Employee Benefits and UI	<ul style="list-style-type: none">408-453-6583ysingh@sccoe.org
Sylvia Hernandez	Alpha group A to G	<ul style="list-style-type: none">408-453-6831syhernandez@sccoe.org
Natasha Kang	Alpha group H to O	<ul style="list-style-type: none">408-453-4355nkang@sccoe.org
Patty Tijerina	Alpha group P to Z	<ul style="list-style-type: none">408-453-6681ptijerina@sccoe.org
Norma Leanos	Administrative Assistant II	<ul style="list-style-type: none">408-453-6582nleanos@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Upcoming Benefits event announcements, current year health plan information, forms, Benefits handbook and team contact information.	benefits@sccoe.org Yuvika Singh	Employee Benefits
EDD's California's Programs for the Unemployed handbook.	unemploymentinsurance@sccoe.org Yuvika Singh	Unemployment Insurance

Contact Directory

Human Resources Employment Services

Department Overview: Employment related functions including position assignment, compensation, position control, personnel transactions, employee records maintenance, and SCCOE employee credentialing are maintained by the Human Resources Employment Services Unit.

KEY CONTACTS

Name	Title	Email and Phone
Veena Kriangtantiwongse	Manager - Employment Services	<ul style="list-style-type: none">• 408-453-6836• vkriangtantiwongse@sccoe.org
Denise Sanders	Supervisor - Employment Services Group 2 - Leadership and Human Resources	<ul style="list-style-type: none">• 408-453-6834• dsanders@sccoe.org
Katie Pardo	Group 1 - Business, Facilities, & Operations and Early Learning Services	<ul style="list-style-type: none">• 408-453-6698• kpardo@sccoe.org
Anh Dao	Group 3 - Educator Preparation Programs (EPP) Environmental Education/Walden West Executive Services Instruction, Leadership & Innovations (ILID) Opportunity Youth Academy (OYA) Professional Learning & Support Division (PLIS) Technology & Data Services (TDSD) Special Ed Clusters: Seven Trees Special Education Admin/Charter Schools	<ul style="list-style-type: none">• 408-453-6922• adao@sccoe.org
Gloria Villarreal	Group 4 - Alternative Education Migrant Education Special Ed Clusters: Anne Darling Chandler Tripp Oster	<ul style="list-style-type: none">• 408-453-6838• gvillarreal@sccoe.org

Contact Directory

Human Resources Employment Services

Tina Cordoba	Group 5 - Special Ed Clusters: McCollam Gateway Hester	<ul style="list-style-type: none">• 408-453-6836• tcordoba@sccoe.org
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DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Employee Forms	HREmploymentservices@sccoe.org Denise Sanders	SCCOE Intranet -> Human Resources -> Human Resource Forms
Leave of Absence	HR_Medical@sccoe.org Denise Sanders	SCCOE Intranet -> Human Resources -> Human Resource Forms

Contact Directory

Human Resources Resource Support Services

Department Overview: Oversees the recruitment, onboarding, and ongoing management of all substitute staff. They also coordinate the onboarding and clearance processes for all other non-regular support personnel, including, professional experts, contractors, volunteers, WorkAbility students, and guests. The team also manages the livescan services for districts and agencies.

KEY CONTACTS

Name	Title	Email and Phone
Yolanda Anguiano	Supervisor-Human Resources	<ul style="list-style-type: none">408-453-6848yanguiano@sccoe.org
Maria DeLa Cruz	Staffing Specialist	<ul style="list-style-type: none">408-453-6938madelacruz@sccoe.org
Yani Valdez	Staffing Specialist	<ul style="list-style-type: none">408-453-6632yvaldez@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Substitute Services	hrrecep@sccoe.org Yolanda Anguiano	https://www.sccoe.org/depts/hr/Resource-Support-Services/Pages/default.aspx
Professional Experts	HRprogramsupport@sccoe.org Yolanda Anguiano	https://santaclaracoe.sharepoint.com/SitePages/Human-Resources-Forms.aspx?web=1
Contractors	HRprogramsupport@sccoe.org Yolanda Anguiano	https://www.sccoe.org/depts/hr/Contractors/Pages/new.aspx
Livescan Services	subservices@scco.org Yolanda Anguiano	https://www.sccoe.org/depts/hr/fingerprint/Pages/default.aspx
Edjoin-Substitute Job Postings	Yolanda Anguiano	https://www.edjoin.org/sccoe

Contact Directory

Executive Services Charter Schools

Department Overview: Coordinates the programmatic and fiscal oversight for charter schools authorized by the Santa Clara County Board of Education (SCCBOE). The department also serves as a resource for Santa Clara County's charter schools, school districts, state and local agencies as well as families and communities.

KEY CONTACTS

Name	Title	Email and Phone
Dr. Michelle Johnson	Director	<ul style="list-style-type: none">• 408-453-3602• mjohnson@sccoe.org
Shallu Sharma	Fiscal Administrator	<ul style="list-style-type: none">• 408-453-3605• ssharma@sccoe.org
Justin Fallon	Administrative Assistant IV	<ul style="list-style-type: none">• 408-453-3600• jfallon@sccoe.org

Contact Directory

Executive Services Childcare Planning & Support

Department Overview: Supports early childhood educators, teachers, child care providers, and families with high-quality programming and resources through quality programs like the Local Early Education Planning Council, the Child Care Resource & Referral (R&R) Program, California Preschool Instructional Network (CPIN), QUALITY MATTERS, and Universal Prekindergarten (UPK) supports.

KEY CONTACTS

Name	Title	Email and Phone
Michael Garcia	Director II - Child Care Planning & Support	<ul style="list-style-type: none">408-453-6649migarcia@sccoe.org
Elizabeth Carmona	Supervisor - Administrative Services	<ul style="list-style-type: none">408-453-4282ecarmona@sccoe.org
Raquel Dietrich	Supervisor - Child Care Resource & Referral Program	<ul style="list-style-type: none">669-212-5437rdietrich@sccoe.org
Cynthia Fong-Wan	Manager - CPIN Region 5	<ul style="list-style-type: none">408-453-4334cfong-wan@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Child Care Needs Assessment Report	lpcinfo@sccoe.org	<p>The LPC of Santa Clara County is a collaborative association of representatives from the early care and education field, including parents, childcare providers, businesses, and the government. The LPC assesses, represents, and promotes the early care and education needs of children and families in Santa Clara County.</p> <p>https://www.sccoe.org/supoffice/lpc/Pages/default.aspx</p>

Priority Zip Codes Report
for Child Care state
subsidized programs

lpcinfo@sccoe.org

The LPC of Santa Clara County is a collaborative association of representatives from the early care and education field, including parents, childcare providers, businesses, and the government. The LPC assesses, represents, and promotes the early care and education needs of children and families in Santa Clara County.

<https://www.sccoe.org/supoffice/lpc/Pages/default.aspx>

Universal Pre-
Kindergarten Mixed
Delivery Planning Report
& Workgroups

lpcinfo@sccoe.org

Guidance and resources to support families, and child care providers navigate the Universal PreKindergarten (UPK), the expansion of the state's mixed delivery system to meet the early education needs of 3 and 4-year-old children and their families.

<https://www.sccoe.org/supoffice/lpc/Pages/default.aspx>

California Preschool
Instructional Network
Training on the:

- Preschool and Infant
Toddler Learning
Foundations
and Curriculum
Framework
- Preschool -
Transitional
Kindergarten
Learning Foundations

CPIN@sccoe.org

CPIN provides high-quality professional learning, technical assistance, and support to the Early Childhood Education workforce, administrators, child care providers, FFN, TK programs, and LEA administrators through its statewide network.

<https://www.sccoe.org/supoffice/ccps/Pages/cpin.aspx>

California State
Preschool Program
Quality Rating &
Improvement System
Block Grant

lpcinfo@sccoe.org

California State Preschool Program / Quality Rating and Improvement System Block Grant. The CSPP QRIS Block Grant provides annual funds for the support of local early learning QRIS that increase the number of low-income children in high-quality CSPPs that prepare those children for success in school and life.

The California State Preschool Program (CSPP) Quality Rating and Improvement System (QRIS) Block Grant awards site QRIS block grants at quality rating Tiers 4 and 5 to help address the additional costs associated with reaching and maintaining high levels of quality. At Tier 3, the CSPP Block Grant can provide training and technical assistance (T&TA) support to help programs improve their quality and tier rating.

<https://www.sccoe.org/supoffice/Pages/quality-matters.aspx>

Quality Matters Stipend
Program for State
Preschool (CSPP) and
Child Care Center Based
(CCTR) Providers

lpcinfo@sccoe.org

Quality Counts California / Workforce Pathways Grant Funded by the California Department of Social Services (CDSS), the QCC Workforce Pathways Grant represents the first phase in building a more effective statewide Quality Improvement System (QIS) and Quality Rating and Improvement System (QRIS). As the state invests more in quality improvements, including workforce development, it will continue to align and build a stronger system.

The purpose of the QCC Workforce Pathways Grant is to support increased learning and healthy development of California's young children by increasing the number of qualified ELC professionals and increasing the educational credentials, knowledge, and competencies of existing ELC professionals across the state.

<https://www.sccoe.org/supoffice/Pages/quality-matters.aspx>

Contact Directory

Executive Services Childcare Planning & Support

Child Care Resource & Referral (R&R) Services

childcarescc@sccoe.org

The R&R Program provides childcare resources for families and providers, information and resources for families, and training and technical assistance for providers. Visit our county's Childcare Portal at childcarescc.org to find high-quality, safe, licensed childcare for all ages.

<https://childcarescc.org/>

Child Care Provider Training

childcarescc@sccoe.org

The R&R Program provides childcare resources for families and providers, information and resources for families, and training and technical assistance for providers. Visit our county's Childcare Portal at childcarescc.org to find high-quality, safe, licensed childcare for all ages.

<https://childcarescc.org/>

Contact Directory

Executive Services Grants, Partnerships & Operations

Department Overview: Improves access to inclusive, equitable, high-quality education by building capacity to secure funding, expand collaborative partnerships, and implement innovative projects that promote sustainable and positive impact on youth.

KEY CONTACTS

Name	Title	Email and Phone
Allison Book-Arango	Director, Grants, Partnerships & Operations	<ul style="list-style-type: none">• 408-453-6553• abook-arango@sccoe.org
Kirsten Sarginger	Associate Director, Grants, Partnerships & Operations	<ul style="list-style-type: none">• 408-453-6753• ksarginger@sccoe.org
Elizabeth Franco	Manager, Grants & Partnerships	<ul style="list-style-type: none">• 408-453-6972• efranco@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Grant Opportunities	Elizabeth Franco	Upcoming Grant Opportunities
Grant Writing Resources	Elizabeth Franco	Training Videos
Letters of Support	Allison Book-Arango	How to request a letter of support
Partnerships	Allison Book-Arango	How to Partner with the SCCOE

Contact Directory

Executive Services NW SELPA

Department Overview: Works in collaboration with its 21 Local Education Agency (LEA) members (--20 school districts and the Santa Clara County Office of Education) to provide a continuum of programs and services for individuals with disabilities, from birth through age 22. NW SELPA serves as a resource to families and the community on matters related to special education.

KEY CONTACTS

Name	Title	Email and Phone
Leo Mapagu	SELPA Executive Director	<ul style="list-style-type: none">408-453-6566LMapagu@sccoe.org
Namita Maunder	SELPA Coordinator	<ul style="list-style-type: none">408-453-6621NMaunder@sccoe.org
Majorie Paeste	SELPA Coordinator	<ul style="list-style-type: none">408-453-6725MPaeste@sccoe.org
Maithili Rao	Education Program Analyst	<ul style="list-style-type: none">408-453-6543MRao@sccoe.org
Jaqueline Rodriguez	Administrative Assistant IV	<ul style="list-style-type: none">408-453-6960JRodriguez@sccoe.org
Karen Santiago	SELPA Fiscal Analyst	<ul style="list-style-type: none">408-453-6884KSantiago@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
NW SELPA Local Plan - a comprehensive document that describes how our member Local Education Agencies (LEAs) provide special education services to students with disabilities within our region.	nwselpa@sccoe.org	<p>https://www.sccoe.org/selpa/Pages/Local-Plans.aspx</p> <ul style="list-style-type: none">Section A - Contacts & CertificationsSection B - Governance & AdministrationSection C - Annual Assurances (under dev't)Section D - Annual Budget PlanSection E - Annual Services Plan

Budget Allocation Plan - this plan details projected revenues and expenditures for special education services that documents how funds are distributed among member LEAs.

nwselpa@sccoe.org

<https://www.sccoe.org/selpa/Pages/Local-Plans.aspx>

Procedural Handbook - provides guidance, policies/procedures for special education services within NW SELPA.

nwselpa@sccoe.org

<https://www.sccoe.org/selpa/Pages/Local-Plans.aspx>

Alternative Dispute Resolution (ADR) - NW SELPA offers no-cost ADR services to assist school districts and parents in proactively resolving special education disagreements and disputes.

selpa-adr@sccoe.org

Services include SELPA Engagement and IEP Facilitation and can be requested through the SELPA webpage: <https://www.sccoe.org/selpa/Pages/ADR.aspx>

High Quality IEPs - is a CDE-funded grant housed in NW SELPA and San Diego's East County SELPA that provides training and resources to support meaningful engagement in the Individualized Education Program (IEP) process.

info@highqualityieps.net

<https://highqualityieps.net/>

Contact Directory

Executive Services Office of the Superintendent

Department Overview: Provides support to the County Office, school districts, schools, community, and other educational agencies.

KEY CONTACTS

Name	Title	Email and Phone
Jessica Simpson	Director IV Executive Services	<ul style="list-style-type: none">408-458-6869jsimpson@sccoe.org
Cristian Rodriguez Bartolo	Administrative Assistant IV	<ul style="list-style-type: none">408-453-6644crodriguez@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Expulsion Appeals	Jessica Simpson	To file an expulsion appeal, applicants must complete the required appeal forms and transcript request and submit them, along with all supporting documentation, for review. Expulsion Appeals Santa Clara County Office of Education
County Committee on School District Organization	SchoolDistrictOrganization@sccoe.org	To request a school district boundary change, applicants must complete all required documentation and submit the comprehensive package for official review. County Committee
Interdistrict Attendance Agreements and Appeals	interdistricttransferappeals@sccoe.org	To file an Interdistrict Attendance Appeal, applicants must complete the appeal form and submit it along with the denial letter from the desired district, the approval letter from the district of residence, and all relevant supporting documentation. Interdistrict Attendance Agreements and Appeals Santa Clara County Office of Education

Contact Directory

Executive Services Public Affairs

Department Overview: Leads strategic communications that inform, engage, and celebrate the education community. It builds relationships with partners, manages media, print, and language services, and supports effective communication across diverse audiences.

KEY CONTACTS

Name	Title	Email and Phone
Jennifer Gravem	Director - Public Affairs	<ul style="list-style-type: none">408-453-6592jgravem@sccoe.org
Mariaisabel Balandra	Administrative Assistant IV	<ul style="list-style-type: none">408-453-6961mbalandra@sccoe.org
Jasmine Leyva	Manager - Media & Marketing	<ul style="list-style-type: none">408-453-6824jleyva@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Media & Communications Graphic Design Audio/ Visual Services	Communications@sccoe.org	Media, Communications, Graphic Design, and A/V support can be arranged through an MOU between the District and SCCOE.
Print Services	pservices@sccoe.org	Orders can be placed on our Print Services website: https://sccoe.webdeskprint.com/PSP/app/PSP_Start.asp
Language Services	translation@sccoe.org	Spanish and Vietnamese translation and interpretation services are available through an MOU between the District and SCCOE.

Contact Directory

Educational Services Executive Administration

Department Overview: Top-tier administrative and strategic management side of Educational Services, focusing on leadership support, policy & compliance oversight, organizational planning, Uniform Complaint Procedures (UCP) related to student discrimination or bullying, and oversight of Educational Services operations.

KEY CONTACTS

Name	Title	Email and Phone
Dr. Matt Wayne	Assistant Superintendent	<ul style="list-style-type: none">408-453-6874mwayne@sccoe.org
Gema Alvarez	Manager - Implementation & Compliance	<ul style="list-style-type: none">408-453-6551galvarez@sccoe.org
Cynthia Romero	Senior Executive Assistant	<ul style="list-style-type: none">408-453-6560cyromero@sccoe.org
Jamie Whitford	Senior Executive Assistant	<ul style="list-style-type: none">408-453-6550jwhitford@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource
Uniform Complaint Procedures (for SCCOE programs' student-related complaints only)	https://www.sccoe.org/resources/Pages/UCP-Resources.aspx
Title IX Sex Based Non-Discrimination (for SCCOE programs only)	https://www.sccoe.org/title-ix/Pages/Title-IX.aspx
SCCOE Local Control Accountability Plan	https://www.sccoe.org/depts/educational-services/Documents/LCAP.pdf

Contact Directory

Educational Services Alternative Education

Department Overview: Provides comprehensive educational services to youth who require nontraditional learning environments, including students in court schools, community schools, and specialized programs. The department is committed to fostering academic growth, social-emotional development, and pathways to college and career readiness through personalized instruction, supportive interventions, and strong community partnerships. By prioritizing equity, access, and individualized support, the department ensures that all students—especially those facing significant challenges—have the opportunity to succeed and thrive.

KEY CONTACTS

Name	Title	Email and Phone
Eugene D. Santillan	Director	<ul style="list-style-type: none">408-573-3208esantillan@sccoe.org
Mark Camilleri	Principal, South County	<ul style="list-style-type: none">669-212-8602mcamilleri@sccoe.org
Maria Yakoub	Principal, North County	<ul style="list-style-type: none">408-573-3251myakoub@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	Description
Court School Transitions	Shavon Pineda spineda@sccoe.org tel: 669-212-4668	Information on court school transitions, records, and connections to system partners.
Community School Transitions	Norma Bayless nbayless@sccoe.org tel: 408-573-3214	Referrals for community school and independent studies and records requests.
Special Education Support	Ana Reyes areyes@sccoe.org tel: 408-392-3913	Support for students with special education services for all AED sites.

Contact Directory

Educational Services Early Learning Services

Department Overview: Supports young children (ages 0-5) and families by providing high-quality early care and education programs across the county. We operate Head Start and Early Head Start programs, state-funded preschool, and child development services that promote school readiness, healthy development, and family well-being. Our work includes direct services to children and families as well as technical assistance, professional learning, and compliance support for districts and community partners. Through collaboration with districts, community-based organizations, and agencies, we help build a coordinated and effective early learning system in Santa Clara County.

KEY CONTACTS

Name	Title	Email and Phone
Kristen Lee	Manager, Program & Support	<ul style="list-style-type: none">408-453-6954klee@sccoe.org
Reyna Dominguez	Manager, Early Head Start	<ul style="list-style-type: none">408-453-6952rdominguez@sccoe.org
Araceli Fonseca	Manager, Program Operations	<ul style="list-style-type: none">408-453-6561afonseca@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA)	Adriana Meza Gutierrez amezagutierrezma@sccoe.org	Assistance regarding regulations surrounding our eligibility, recruitment, selection, enrollment or attendance.
Facilities	Kristen Lee klee@sccoe.org	Information about our sites throughout Santa Clara and San Benito counties, securing leases, professional service agreements.
Teaching Positions	Araceli Fonseca afonseca@sccoe.org	Hiring and recruitment of teaching staff, specifically Teachers, Associate Teachers and Teacher Assistants as well as Mentor/Teacher Coaches for our preschool classrooms.
Parent Advocacy	Martha Munoz mamunoz@sccoe.org	Assistance with connecting to vital education and social services.

Contact Directory

Educational Services Early Learning Services

Family Health Services	Chriselda Gonzalez cgonzalez@sccoe.org	Assistance with connecting to resources surrounding health and nutrition.
Home Visiting	Ngoc-Diep Tang ntang@sccoe.org	Home-based program option in which trained visitors go to family home for support with early learning and child development.
Family Child Care Partners	Reyna Dominguez rdominguez@sccoe.org	Information on family child care partners, where they are located and how to contact them.

Contact Directory

Educational Services Environmental Education

Department Overview: For over 75 years Walden West has provided hands-on environmental science education for 5th and 6th graders in an overnight camp setting. We connect students with science and nature. After exploring different environments and new social settings, students leave the program with a new sense of personal responsibility, independence, and understanding of the natural world around them. We also provide summer programs for students from kindergarten through high school.

KEY CONTACTS

Name	Title	Email and Phone
Marie Bobias	Director II Environmental Education	<ul style="list-style-type: none">• 408-573-3052• mbobias@sccoe.org
Tad Nakamura	Supervisor - Environmental Education	<ul style="list-style-type: none">• 408-573-3059• tnakamura@sccoe.org
Monica Abakan	Environmental Education Liaison/Recruiter	<ul style="list-style-type: none">• 408-573-3056• mabakan@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	Description
Walden West Website	waldenwest.org	Information about outdoor school, summer programs, and volunteering

Contact Directory

Educational Services Foster and Homeless Youth Services

Department Overview: Provides services to children and youth in foster care and homeless situations. Services are designed to address their vital educational needs. Foster & Homeless Youth Services (FHY) Services provides assistance and training to school districts and community partners regarding the various educational laws that protect the rights of both foster and homeless youth.

KEY CONTACTS

Name	Title	Email and Phone
Joann Vaars	Director	<ul style="list-style-type: none">408-453-6982jvaars@sccoe.org
Sara Grace Vann	Coordinator	<ul style="list-style-type: none">408-755-7878svann@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	District Supports
Aaron Durón Education Manager	aduron@sccoe.org (408) 453-6823	Intake & Early Learning
Sheila Diaz Education Manager	sdiaz@sccoe.org (408) 453-6823	Los Altos Milpitas Mountain View Whisman Mountain View-Los Altos Palo Alto
Liz Keshawarz Education Manager	lkeshawarz@sccoe.org (408) 453-6804	Alum Rock Berryessa East Side Evergreen Franklin-McKinley Mt. Pleasant Oak Grove Orchard
Betina Martinez Education Manager	bmartinez@sccoe.org (408) 453-6784	Gilroy SCCOE San Jose Unified Morgan Hill Charters
Kurt McLachlan, Ed.D. Education Manager	kmclachlan@sccoe.org	CUHSD Cambrian CUSD Cupertino Fremont Lakeside Loma Prieta Los Gatos LGSUHSD Luther Burbank Moreland Santa Clara Saratoga Sunnyvale Union
Oscar Ortiz Education Manager	osortiz@sccoe.org (408) 453-6506	Intake & ICPM

Contact Directory

Educational Services Foster and Homeless Youth Services

Arturo Fass
Foster & Homeless Youth
Specialist afass@sccoe.org
(669) 212-4443

Charters|Gilroy|SCCOE|San Jose Unified|Morgan Hill
Los Altos|Milpitas|Mountain View Whisman
Mountain View-Los Altos High|Palo Alto|
CUHSD|Cambrian|CUSD|Cupertino|Fremont|Lakeside
Los Gatos|LGSUHSD|Loma Prieta|Luther Burbank|
Moreland| Santa Clara|Saratoga|Sunnyvale|Union

Emiko Taylor
Foster & Homeless Youth
Specialist etaylor@sccoe.org
(408) 453-6810

Intake, Early Learning, CBOs, & Post-Secondary
Transition
Alum Rock|Berryessa|East Side|Evergreen|Franklin-
McKinley|Mt. Pleasant|Oak Grove|Orchard

Department Overview: To serve the migrant students in our region, to ensure that the federal goals are implemented locally in a way that provides the greatest benefit to the migrant students and their families in the counties that we serve: Santa Clara, San Benito, San Mateo, Alameda, San Francisco, and Santa Cruz. The general purpose of the Migrant Education Program is to ensure that migrant children fully benefit from the same free public education and support services provided to other children. To achieve this purpose, the Migrant Education Program collaborates with local operating agencies to address the health and educational needs of migrant children to better enable migrant children to succeed.

The purposes of the Migrant Education Program are to:

1. Support high-quality and comprehensive educational programs for migrant children in order to reduce the educational disruption and other problems that result from repeated moves;
2. Ensure that migrant children who move among the States are not penalized in any manner by disparities among the States in curriculum, graduation requirements, and State academic content and student academic achievement standards;
3. Ensure that migrant children are provided with appropriate educational services (including supportive services) that address their special needs in a coordinated and efficient manner;
4. Ensure that migrant children receive full and appropriate opportunities to meet the same challenging State academic content and student academic achievement standards that all children are expected to meet;
5. Design programs to help migrant children overcome educational disruption, cultural and language barriers, social isolation, various health-related problems, and other factors that inhibit their ability to do well in school, and to prepare them to make a successful transition to postsecondary education or employment; and
6. Ensure that migrant children benefit from State and local systemic reforms.

KEY CONTACTS

Name	Title	Email and Phone
Helen Pettiford	Director	<ul style="list-style-type: none">• 669-212-4601• hpettiford@sccoe.org
Simi Pannu	Identification and Recruitment Supervisor	<ul style="list-style-type: none">• 669-212-4602• spannu@sccoe.org
Maria Apen-Espinoza	Admin IV	<ul style="list-style-type: none">• 408-453-6779• mapenespinoza@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Enrollment Data Specialist Lead	Israel Rivera Alvarado	Contact at IRiveraAlvarado@sccoe.org
Melissa Carrasco	Identification and Recruitment Lead, North Counties	MCarrasco@sccoe.org
Cindy Valenzuela	Identification and Recruitment Lead, North Counties	CValenzuela@sccoe.org

Contact Directory

Educational Services Opportunity Youth Academy

Department Overview: A dependent charter school of Santa Clara County Office of Education that serves between 300-342 students ranging from 16 to 24 years of age. Opportunity Youth Academy (OYA) operates six sites throughout the Santa Clara County area. Established in the fall of 2016 and becoming a dependent charter of the Santa Clara County Office of Education in 2017, OYA strives to break the cycle of poverty by providing disengaged high school students the opportunity to obtain a high school diploma, dual enrollment college credits, certificates, and work-based skill development.

KEY CONTACTS

Name	Title	Email and Phone
Alberto Verduzco	Director	<ul style="list-style-type: none">408-573-3206averduzco@sccoe.org
Dr. Katherine Everett	Principal	<ul style="list-style-type: none">408-573-3264keverett@sccoe.org
Daniela Zarate	Administrative Assistant IV	<ul style="list-style-type: none">408-573-3262dzarate@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Academic Counselor (Counseling, scheduling, academic and support services, etc.)	Kipcia Jimenez-Mendoza	Email kjimenez-mendoza@sccoe.org or call (408) 573-3265
Coordinator Work-Based Learning (Paid learning programs, job opportunities, career awareness, exploration, and preparation)	Sibane Parcels	Email sparcels@sccoe.org or call (408) 573-3223
College Liaison (Support with FAFSA, college dual enrollment, college enrollment, etc.)	Araceli Alcibar Gayosso	Email aalcibar@sccoe.org

Contact Directory

Educational Services Opportunity Youth Academy

Registrar (Student records and record keeping, requests student transcripts, IEP, and other reports)

Monique Rodriguez

Email mrodriguez@sccoe.org or call (408) 573-3266

Navigators (School re-engagement, intakes, absence assessments, social services, etc.)

Christina Ramos
Antonia Romo
Guadaupe Rivas

cramos@sccoe.org
aromo@sccoe.org
grivas@sccoe.org

Department Overview: Offers comprehensive services for children and students with severe or low-incidence disabilities, supporting learners from Early Education (birth to age 3) through preschool, elementary, secondary, and post-secondary programs.

KEY CONTACTS

Name	Title	Email and Phone
Dr. Heather Ferguson	Director of Special Education	<ul style="list-style-type: none"> • 408-453-6545 • hferguson@sccoe.org
James Howarth	Assistant Director of Special Education	<ul style="list-style-type: none"> • 408-453-6917 • jhowarth@sccoe.org
Laura Aguilar	Administrative Assistant - Senior	<ul style="list-style-type: none"> • 408-453-4393 • laguilar@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
SPED Records Request	recordsrequest@sccoe.org	Student records request for past and current students.
WorkAbility I Program	rlouie@sccoe.org	The WorkAbility I (WAI) program provides career training and transition support for high school and post-secondary students in special education.
RIM Referrals	https://rim.sccoe.org/login.aspx	RIM Online is a web-based tool used by the Special Ed Department of the Santa Clara County Office of Education to request placement in or service by the SCCOE- Special Ed dept.
Environmental Education	awulczynski@sccoe.org	

SPECIAL EDUCATION CLUSTER OFFICES

Cluster	Principal	Email and Phone
Anne Darling Cluster	Kyle Folck, Principal	<ul style="list-style-type: none">• 408-329-3940• kfolck@sccoe.org
Chandler Tripp Cluster	Michelle Kjellesvig, Asst. Director, ESP & Preschool	<ul style="list-style-type: none">• 408-573-3000• mkjellesvig@sccoe.org
Gateway Cluster	Robert Whalen, Principal	<ul style="list-style-type: none">• 408-392-3966• rwhalen@sccoe.org
Hester Cluster	Katherine Green, Principal	<ul style="list-style-type: none">• 408-392-3901• kgreen@sccoe.org
McCollam Cluster	Gracie Trinamez, Principal	<ul style="list-style-type: none">• 408-392-3980• gtrinamez@sccoe.org
Oster Cluster	Shama Marshall, Interim Principal	<ul style="list-style-type: none">• 408-392-3840• smarshall@sccoe.org
Seven Trees Cluster	Dr. Tarsha Foye, Principal	<ul style="list-style-type: none">• 408-392-3950• tfoye@sccoe.org

Department Overview: The hub for professional learning, technical assistance, coaching, collaborative networks and resource development to support regional, state, and federal programs. Our focus areas include assessment and accountability, differentiated assistance, continuous improvement, LCAP, MTSS, PBIS, attendance, and inclusive practices.

KEY CONTACTS

Name	Title	Email and Phone
Dr. Patrick Hefflin	Director, Continuous Improvement & Accountability	<ul style="list-style-type: none"> 408-453-6696 phefflin@sccoe.org
Dr. Yee Wan	Director, Continuous Improvement & Accountability	<ul style="list-style-type: none"> 408-453-6825 ywan@sccoe.org
Chiara Perry	Assistant Director, California Collaborative for Impactful Pathways	<ul style="list-style-type: none"> 669-212-4453 chperry@sccoe.org
Dr. Dawn River	Assistant Director, Continuous Improvement & Accountability	<ul style="list-style-type: none"> 408-453-6899 driver@sccoe.org
Sandy Pugliano	Assistant Director, Continuous Improvement & Accountability	<ul style="list-style-type: none"> 408-453-6528 spugliano@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Assessment and Accountability	Dan Mason, dmason@sccoe.org Deann Walsh, dwalsh@sccoe.org	Information and technical assistance on accountability and testing systems are provided through network meetings and training sessions. To request customized support, please contact the SCCOE program lead.
Attendance and Engagement	Jennifer Elenes, jelemes@sccoe.org	Professional learning and technical assistance are offered to reduce chronic absenteeism and improve attendance. To request customized support, please contact the SCCOE program lead.

Contact Directory

Instruction, Leadership and Innovation Continuous Improvement & Accountability

<u>Comprehensive/ Targeted Support and Improvement (CSI and TSI)</u>	Dr. Dawn River, driver@sccoe.org	Partner with eligible schools to develop and implement school-level plans that improve student outcomes. To request customized support, please contact the SCCOE program lead.
<u>Differentiated Assistance and District Support</u>	Sandy Pugliano, spugliano@sccoe.org	Differentiated Assistance (Level 2 Technical Support): Eligible districts and charter schools receive professional learning, technical assistance and coaching to support continuous improvement in student performance across all eight state priority areas. To request customized support, please contact the SCCOE program lead.
<u>Williams Monitoring and Compliance</u>	Dr. Dawn River, driver@sccoe.org	Support is available to assist districts and schools in implementing settlement requirements. To request support, please contact the SCCOE program lead.
<u>Multi-Tiered System of Supports (MTSS)</u>	Chiara Perry, chperry@sccoe.org	MTSS provides a framework for systematic change through the intentional design and redesign of services and supports, ensuring that all students' needs are quickly identified and matched with appropriate interventions. To request support, please contact the SCCOE program lead.
<u>Positive Behavioral Interventions & Supports (PBIS)</u>	pbis@sccoe.org	Professional learning and technical assistance on PBIS and school climate are available through an MOU arrangement. To request support, please submit your request via the PBIS email.
<u>State and Federal Programs</u>	Dr. Dawn River, driver@sccoe.org	Professional learning and technical assistance are provided to schools and districts with state & federal grants and programs, accountability, and LCAP. To request customized support, please contact the SCCOE program lead.

Contact Directory

Instruction, Leadership and Innovation Continuous Improvement & Accountability

[Bay Area Geographical Leads Consortium](#)

Dr. Yee Wan,
ywan@sccoe.org

Regional professional learning, technical assistance (Levels 1, 2, & 3), and resources are available to help address disparities in student performance. To request customized support, please contact the SCCOE program lead.

[California Collaborative for Impactful Pathways](#)

Chiara Perry,
chperry@sccoe.org

Statewide professional learning, technical assistance, and resources are available to support improved TK-12 and post-school outcomes for students with disabilities. To request customized support, please contact the SCCOE program lead.

Contact Directory

Instruction, Leadership, and Innovation Educator Preparation Programs

KEY CONTACTS

Name	Title	Email and Phone
Jessica Kiernan	Director IV	<ul style="list-style-type: none">408-453-4257jkiernan@sccoe.org
Mallanie Harris	Director Credentialing	<ul style="list-style-type: none">408-453-4256mharris@sccoe.org
Jeanna Perry	Director Statewide Residency Technical Assistance Center/Statewide Apprenticeship Intermediary	<ul style="list-style-type: none">408-453-4255jperry@sccoe.org
David Putney	Director of Innovation and Partnership	<ul style="list-style-type: none">408-453-6721dputney@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Education Preparation for Inclusive Classrooms (EPIC)	Gin Pender gpender@sccoe.org	Preliminary Special Education and Intern credentialing programs for MMSN, ESN, and ECSE. Bridge authorization program and ACOE partnership program.
Accelerator Leaders in Educational Administration Program (LEAP)	Phil Morales pmorales@sccoe.org	Preliminary Administrative Services Credentialing (PASC) program and Clear Administrative Services Credentialing (CASC) program.
Multiple Subject Credentialing Program	Phil Morales pmorales@sccoe.org	Multiple subject preliminary credentialing program

Contact Directory

Instruction, Leadership, and Innovation Educator Preparation Programs

Statewide Educator
Apprenticeship
Intermediary (E.A.R.N)

Amy Bennett
acbennett@sccoe.org

Comprehensive resources—including implementation tools, fiscal and sustainability guidance, and cross-agency coordination to help programs launch, scale, and sustain high-quality educator apprenticeship models. By bridging policy, practice, and funding, the intermediary ensures that educator preparation initiatives are coherent, aligned, and built to last.

Statewide Residency
Technical Assistance
Center (SRTAC)

Conni Campbell
ccampbell@sccoe.org

Comprehensive resources that help districts and educator preparation programs design, implement, and sustain high-quality teacher and counselor residency models. These tools support strategic planning, funding alignment, and program improvement to strengthen California's educator workforce.

Teacher and School
Counselor Residency
Programs

Kelly Lonergan
klonergan@sccoe.org

Offers aspiring educators a fully supported, yearlong clinical experience alongside expert mentors, paired with targeted coaching, professional learning, and financial support to reduce barriers to entry.

Multiple Subject (Elementary)

Single Subject (varies by district need, commonly English, Math, Science, and Social Science)

Education Specialist (Mild/Moderate Support Needs and/or Extensive Support Needs)

Pupil Personnel Services – School Counseling

Contact Directory

Instruction, Leadership and Innovation Innovations Collaborative

Department Overview: Advances inclusive, equity-centered practices across Santa Clara County and the state. The department leads major initiatives such as Warmline support, professional learning, early learning inclusion, continuous improvement, equity leadership, statewide networks, conference planning, and multiple grant-funded projects (e.g., EIR Data Adventures, CA-1 Equity Lead, IEEEP, CCIL). The Innovations Collaborative partners with districts, early learning programs, state agencies, and community organizations to build systems that support belonging, access, and meaningful participation for all learners.

KEY CONTACTS

Name	Title	Email and Phone
Sandya Lopez	Director III	<ul style="list-style-type: none">408-453-6554slopez@sccoe.org
Susan Larkin	Warmline Specialist	<ul style="list-style-type: none">408-453-6651slarkin@sccoe.org
Mayra Montanez	Supervisor of Operations	<ul style="list-style-type: none">408-453-6756mmontanez@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Warmline (Family, Educator and Inclusion Support)	warmline@sccoe.org	Families, educators, and providers can submit questions online, by phone, or email to receive free guidance, resources, and referrals.
Professional Learning and Coaching (UDL, Inclusion, SEL, Behavior, Co-Teaching, CLASS, ICP, Teaching Pyramid, Belonging, Early Learning Inclusion)	innovations@sccoe.org	Districts, programs, or agencies can request training or coaching via email or through MOUs with SCCOE.

Contact Directory

Instruction, Leadership and Innovation Innovations Collaborative

Ways 2 Equity Playbook &
CA-1 Equity Lead Resources

innovations@sccoe.org

Materials available on the Innovations Collaborative website (innovationscollaborative.org); district engagement available through coaching, networks, and professional learning communities.

Innovations Collaborative
Statewide Conference

Registration opens annually; sponsorships, presenter proposals, and volunteer opportunities available.

Contact Directory

Instruction, Leadership and Innovation Learning and Instruction

Department Overview: Ensures every student, family, and educator across Santa Clara County has access to inclusive, high-quality learning environments. We integrate curriculum support, leadership development, and family engagement to create thriving schools grounded on belonging, academic rigor, and student voice.

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	Email and Phone
Professional learning and instructional leadership across content areas	Barb Flores Director	<ul style="list-style-type: none">• 408-453-6523• bflores@sccoe.org
Professional learning and instructional leadership in the areas of Environmental Literacy, Math, and Science	Dave Hoffman Assistant Director	<ul style="list-style-type: none">• 408-453-6974• dhoffman@sccoe.org
Professional learning and instructional leadership in the areas of ELA, Literacy, ELD, Learning Acceleration, and High Impact Tutoring	Melanie Meneses Assistant Director	<ul style="list-style-type: none">• 408-453-6523• mmeneses@sccoe.org
Professional learning and instructional leadership in the areas of the Arts, Educational Technology, History-Social Science, and Media Services	Beatrice Rowan Assistant Director	<ul style="list-style-type: none">• 408-453-6595• browan@sccoe.org
Professional learning and instructional support in environmental education inclusive of climate resiliency and sustainability focused on equipping students and educators with tools and knowledge to become environmentally literate Webpage	Erin Mongiello Environmental Literacy Coordinator	<ul style="list-style-type: none">• 408-453-6873• emongiello@sccoe.org
Professional learning and instructional support focused on local and state mandates for environmental literacy outcome and expectations for K-12 students, including AB 285 implementation Webpage	Jenn Mutch Environmental Literacy Coordinator	<ul style="list-style-type: none">• 408-453-6523• bflores@sccoe.org

Contact Directory

Instruction, Leadership and Innovation Learning and Instruction

Professional learning and instructional support in Mathematics that includes the Mathematics framework and tools to support its implementation Webpage	Isabel Garcia Math Coordinator	<ul style="list-style-type: none">• 408-453-6521• igarcia@sccoe.org
Professional learning and instructional support in Mathematics and a partnership with Count Play Explore in relation to P-3 Alignment Webpage	Arienne Rusgal Math Coordinator	<ul style="list-style-type: none">• 408-453-4351• arusgal@sccoe.org
Professional learning and instructional support that includes CA NGSS and CA Science Framework implementation Webpage	Tara Sikorski Science Coordinator	<ul style="list-style-type: none">• 408-453-6692• tsikorski@sccoe.org
Professional learning and instructional support that includes UPK, P-3 Alignment, and Count Play Explore	Robyn Stone Coordinator	<ul style="list-style-type: none">• 408-453-6761• rstone@sccoe.org
Professional learning and instructional support focused on evidence-based practices to accelerate student (TK-12) growth in the area of math. Also includes UPK. Webpage	Veronica Garza CCLA Coordinator	<ul style="list-style-type: none">• 408-453-6750• vgarza@sccoe.org
Professional learning and instructional support focused on evidence-based practices to accelerate student (TK-12) growth in the area of literacy. Includes High Impact Tutoring Webpage	Brittney O'Brien CCLA Coordinator	<ul style="list-style-type: none">• 408-453-4279• bobrien@sccoe.org
Professional learning and instructional support focused on language development and ELs and includes the Seal of Biliteracy and Charting ELD Webpage	Hushi Natividad ELD, Dual & World Languages Coordinator	<ul style="list-style-type: none">• 408-453-6859• hnatividad@sccoe.org
Professional learning and instructional support focused on literacy and includes Reading Difficulties Risk Screener Adoption. Student engagement through SCC Spelling Bee Webpage	Mary Katayama ELA-Literacy & Language Development Coordinator	<ul style="list-style-type: none">• 408-453-4302• mkatayama@sccoe.org

Contact Directory

Instruction, Leadership and Innovation Learning and Instruction

Professional learning and instructional support through Artspiration initiative to support arts education for all students in SCC Webpage	Sofia Fojas Arts Coordinator	<ul style="list-style-type: none">• 408-453-6535• sfojas@sccoe.org
Professional learning and instructional support focused on educational technology Webpage	Anu Gupta Ed Tech Coordinator	<ul style="list-style-type: none">• 408-453-4276• agupta@sccoe.org
Professional learning, instructional support, and student engagement, including Ethnic Studies, State Seal of Civic Engagement, and Mock Trial Webpage	Kristina Ravo History-Social Science & Civic Engagement Coordinator	<ul style="list-style-type: none">• 408-453-4354• kravo@sccoe.org
Professional learning, consultation, and coaching support provided by Librarian of Record Webpage	Amanda Turkie School Library Coordinator	<ul style="list-style-type: none">• 408-453-4356• aturkie@sccoe.org
	TBA Grants Program Specialist	
	TBA Literacy Education and Language Development Specialist	
Professional support for Learning & Instruction across content areas	Keysha Doutherd Administrative Assistant IV	<ul style="list-style-type: none">• 408-453-4345• kdoutherd@sccoe.org
Professional support for Learning & Instruction across content areas	Ginger Ruther Administrative Assistant IV	<ul style="list-style-type: none">• 408-453-6668• gruther@sccoe.org
Professional support for Environmental Literacy and Science	Violet DeJesus Administrative Assistant II	<ul style="list-style-type: none">• 408-453-6812• vdejesus@sccoe.org
Professional support for ELA, ELD, HSS, and Literacy	Jhun Madriaga Administrative Assistant II	<ul style="list-style-type: none">• 408-453-4318• jmadriaga@sccoe.org

Contact Directory

Instruction, Leadership and Innovation Learning and Instruction

Professional support for Ed Tech and Library
Services

Talisha Neskey
Administrative Assistant II

- 408-453-6587
- tneskey@sccoe.org

Professional support for the Arts and Math

Jannie Tran
Administrative Assistant II

- 408-453-6688
- jtran@sccoe.org

Professional support for CCLA

Rebecca Davidson
Administrative Data
Technician

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 - rdavidson@sccoe.org
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Contact Directory

Instruction, Leadership and Innovation Youth Health & Wellness

Department Overview: dedicated to supporting the holistic health and well-being of all students. We provide technical assistance, education, and direct health and wellness services.

KEY CONTACTS

Name	Title	Email and Phone
Pilar Vazquez-Vialva, Ed.D.	Director IV - Youth Health and Wellness	<ul style="list-style-type: none">• 408-330-0382• pvazquezvialva@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Alicia Pimentel	<ul style="list-style-type: none">• 510-282-8411• apimentel@sccoe.org	https://www.sccoe.org/yhw/billing/Pages/default.aspx
Corrine Frese	<ul style="list-style-type: none">• 669-212-8667• cfrese@sccoe.org	https://www.sccoe.org/yhw/community/Pages/default.aspx
Karessa Paulino	<ul style="list-style-type: none">• 408-453-8665• kpaulino@sccoe.org	https://www.sccoe.org/yhw/strategic/Pages/default.aspx
Tanya Calabretta	<ul style="list-style-type: none">• 669-212-8660• tcalabretta@sccoe.org	https://www.sccoe.org/yhw/strategic/Pages/default.aspx
Jackie Ruvalcaba	<ul style="list-style-type: none">• 669-212-8669• jruvalcaba@sccoe.org	https://www.sccoe.org/yhw/billing/Pages/default.aspx

Contact Directory

Instruction, Leadership and Innovation Youth Health & Wellness Strategic Initiatives

Department Overview: dedicated to supporting the holistic health and well-being of all students. We provide technical assistance, education, and direct health and wellness services that:

- meet students and families where they are;
- promote partnership and collaboration between families, schools, and the community;
- increase awareness of factors that contribute to health and wellness; and
- affirm student, family, and community strengths to nurture growth so that students are able to thrive.

The Strategic Initiatives Branch supports the department with the above, through the following programs

- CYBHI School Linked Partnerships and Capacity Grant (Santa Clara County & Statewide)
- CYBHI Statewide Multi-Payer Fee Schedule
- TUPE - Tobacco Use Prevention Education
- Family and Community Engagement
- Student Engagement and Awareness

KEY CONTACTS

Name	Title	Email and Phone
Karessa Paulino	Director III - Strategic Initiatives	<ul style="list-style-type: none">▪ 408-453-8665▪ kpaulino@sccoe.org
Tanya Calabretta	Assistant Director - Strategic Initiatives	<ul style="list-style-type: none">▪ 669-212-8660▪ tcalabretta@sccoe.org
Jaime Koo	Coordinator - Family and Community Engagement	<ul style="list-style-type: none">▪ 408-453-6992▪ jkoo@sccoe.org
Aries Yumul	Coordinator - Student Engagement and Awareness	<ul style="list-style-type: none">▪ 408-453-6906▪ ayumul@sccoe.org
Samantha Pereira	Administrative Assistant IV	<ul style="list-style-type: none">▪ 408-453-6652▪ spereira@sccoe.org
Alison Medeiros	Administrative Data Technician, Senior	<ul style="list-style-type: none">▪ 408-453-4260▪ amedeiros@sccoe.org
Srijita Sengupta Saha	Administrative Assistant II	<ul style="list-style-type: none">▪ 408-453-6690▪ ssenguptasaha@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
CYBHI Capacity Grant - County Level Technical Assistance	Tanya Calabretta	Grant participants receive updates and calendar invites to events, as well as resources. Those not on that listserv can inquire through email. PLN & Office Hour Schedule Billing Tailored Support Schedule
CYBHI Capacity Grant - State Level Technical Assistance	Karessa Paulino	Capacity Grant
PRISM Training Implementation Technical Assistance	Aries Yumul	For TA needs, contact Aries Yumul through email. PRISM California
LGBTQ+ Online Courses	Aries Yumul	Registration Link
LGBTQ+ Resources & Supports Catalog	Aries Yumul	LGBTQ+ Resources & Supports Service Requests
FAIR Act Resources	Aries Yumul	Resource Page
Out for Safe Schools	Aries Yumul	Resource Page
LGBTQ+ Guide Books	Aries Yumul	Resource Page
LGBTQ+Legislation Resources	Aries Yumul	Resource Page
Family &Community Engagement Professional Development	Jaime Koo	FACE Program Service Requests

Contact Directory

Instruction, Leadership and Innovation Youth Health & Wellness Strategic Initiatives

Parent Engagement Workshops	Jaime Koo	FACE Program Service Requests
FACE Network CoP	Jaime Koo	Registration/Info Link
Parent Engagement Youtube Playlist	Jaime Koo	https://www.youtube.com/playlist?list=PL0W5-rGnmYNBiqXauo3sebLrfSpvak-Yz
TUPE Tier 1 Technical Assistance	Tanya Calabretta	Program Service Request Form 1:1 Booking Link Email tobaccouseprevention@sccoe.org
TUPE Tier 2 Technical Assistance	Karessa Paulino	Program Service Request Form PLN Registration Link 1:1 Booking Link Email tobaccouseprevention@sccoe.org
TUPE Parent Engagement	Jaime Koo	Program Service Request Form Registration Link
Restorative Practice Training	Tanya Calabretta	Email tobaccouseprevention@sccoe.org , more details to follow
Tobacco/Vape Quit Resources	Alison Medeiros	Resource Page
Peer Advocate Program	Tanya Calabretta	Resource Page

Contact Directory

Technology Data and Services Application and Software Engineering

Department Overview: provides a broad variety of services and support to all of SCCOE and its local schools and districts. From training and support for technology users in business and instruction, to online courses and resources for schools and districts, to Web application development and support. This department stands ready to deliver the technology training and support to the schools in Santa Clara and San Benito County.

KEY CONTACTS

Name	Title	Email and Phone
Jim Carrillo	Director III, Software Development	<ul style="list-style-type: none">• 408-453-6944• JCarrillo@sccoe.org
Brenda Arroyo	Administrative Assistant IV	<ul style="list-style-type: none">• 408-453-6744• BArroyo@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Enterprise Applications	http://support.sccoe.org	Submit a Ticket via the Service Portal
Software Development	http://support.sccoe.org	Submit a Ticket via the Service Portal

Contact Directory

Technology & Data Services Data & Analytics Development

Department Overview: focuses on two specialized areas - support to student services, and design and development of DataZone (an integrated student data warehouse and related services).

Student Services Support:

We manage the Student Information System (SIS) for SCCOE-hosted districts, supporting Alternative Education and Special Education students. Our team ensures accurate and timely CALPADS submissions in close collaboration with the Student Services team. Additionally, we work with other districts to share best practices and provide assistance as needed.

DataZone:

We leverage our technical expertise to design, develop, host, and maintain the integrated Student Data Warehouse platform and DataZone services, including TK-12 Analytics, FosterVision, and ServiceLink. These solutions enable innovative data use, empowering data-driven decision-making and improving educational outcomes. Through DataZone, we collaborate with school districts, county agencies, and community-based organizations to deliver impactful, forward-thinking solutions.

KEY CONTACTS

Name	Title	Email and Phone
Narasimhan Ganesh	Director, Data & Analytics Development	<ul style="list-style-type: none">408-453-6942nganesh@sccoe.org
Dharmatha Jayabal	Manager, Data Systems	<ul style="list-style-type: none">408-453-4376djayabal@sccoe.org
Tiana Hayden	Administrative Assist IV	<ul style="list-style-type: none">408-453-6531thayden@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
DataZone Data Warehouse	nganesh@sccoe.org nshahin@sccoe.org	Email for information and set up for the county Data Warehouse

Contact Directory

Technology & Data Services Data & Analytics Development

DataZone Analytics	<p>support@datazone.org</p> <p>https://sites.google.com/sccoe.org/datazonehelpcenter/home</p> <p>https://sccoe.atlassian.net/servicedesk/customer/portal/4</p>	Email or submit a ticket for information, setup, access to, or support with the DataZone Analytics platform.
FosterVision	<p>https://sccoe.atlassian.net/wiki/spaces/D3KB/pages/987660289/FosterVision</p>	Access the user guide for information about FosterVision
ServiceLink	<p>https://sccoe.atlassian.net/wiki/spaces/D3KB/pages/1068826715/Service+Link+User+Guide</p> <p>https://sccoe.atlassian.net/servicedesk/customer/portal/4</p>	<p>Access the user guide for information about Servicelink</p> <p>Submit a ticket for ServiceLink support</p>
CALPADS Support	<p>kday@sccoe.org</p> <p>sfakaosi@sccoe.org</p>	Email for any CALPADS related questions or technical assistance

Contact Directory

Technology and Data Services Integrated Data, Research & Evaluation

Department Overview: consists of three specialized teams working collaboratively to support data-driven decision-making and educational excellence.

Integrated Data Team

The Integrated Data Team manages a broad range of systems and programs that promote innovative data use and support improved educational outcomes. We partner with school districts, county agencies, and community-based organizations through applications such as DataZone, FosterVision, and ServiceLink.

Data Governance

The purpose of SCCOE's Data Governance is to establish a system of management and a culture of responsibility that ensures data is collected, used, and shared responsibly, securely, and ethically with internal and external educational partners. The program offers a unified vision for data use aligned with SCCOE's goals and provides guidance to support consistent, ethical practices.

Research, Evaluation & Planning Team

This team conducts studies and evaluations to assess the effectiveness of educational programs, policies, and practices. By regularly analyzing outcomes, educational leaders gain actionable insights to identify areas for improvement and make informed, data-driven decisions.

KEY CONTACTS

Name	Title	Email and Phone
Nabil Shahin	Director of Integrated Data, Research, and Evaluation	<ul style="list-style-type: none">• 408-453-4299• nshahin@sccoe.org
Paula Leggett	Supervisor of Administrative Services	<ul style="list-style-type: none">• 408-453-6983• pleggett@sccoe.org
Irina Shacter	Assistant Director of Data Governance	<ul style="list-style-type: none">• 408-453-6708• ishacter@sccoe.org
Abby Almerido	Assistant Director of Integrated Data	<ul style="list-style-type: none">• 669-212-4462• aalmerido@sccoe.org
Nancy K. Nguyen	Manager of Integrated Data	<ul style="list-style-type: none">• 408-453-6939• nknguyen@sccoe.org
Isabella Arreola	Manager of Research, Evaluation, and Planning	<ul style="list-style-type: none">• 408-453-6879• iarreola@sccoe.org

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
DataZone Data Warehouse	nshahin@sccoe.org	Email for information and set up for the county Data Warehouse
DataZone Analytics	support@datazone.org https://sites.google.com/sccoe.org/datazonehelpcenter/home https://sccoe.atlassian.net/servicedesk/customer/portal/4	Email or submit a ticket for information, setup, access to, or support with the DataZone Analytics platform.
FosterVision	nshahin@sccoe.org https://sccoe.atlassian.net/wiki/spaces/D3KB/pages/987660289/FosterVision	Email or access the user guide for information about FosterVision.
ServiceLink	nshahin@sccoe.org https://sccoe.atlassian.net/wiki/spaces/D3KB/pages/1068826715/Service+Link+User+Guide https://sccoe.atlassian.net/servicedesk/customer/portal/4	Email or access the user guide for information about Servicelink. Submit a ticket for ServiceLink support.
Data Governance Technical Assistance	ishacter@sccoe.org	Email for information and support on Data Governance, CA-NDPA, Covered Entity, and MOUs that involve PII and PHI.
DataZone Data Extracts	ishacter@sccoe.org	Email for questions about data extracts from the data warehouse.
Research and Evaluation	iarreola@sccoe.org	Email for information about research and evaluation services provided by SCCOE.

Contact Directory

Technology and Data Services Technology Infrastructure and Support

Department Overview: TI&SS department is committed to delivering secure, reliable, and innovative technology solutions that empower SCCOE staff and partner districts to achieve educational excellence. We strive to provide responsive support, maintain robust IT infrastructure, and ensure compliance with industry standards, enabling seamless operations and equitable access to technology for all stakeholders.

KEY CONTACTS

Name	Title	Email and Phone
Lee Anderson	Director of Technology Infrastructure and Support Services	<ul style="list-style-type: none">408-453-6946landerson@sccoe.org
Danny Kwan	Manager of Security, Network, Systems Administration	<ul style="list-style-type: none">408-453-6669dkwan@sccoe.org
TBD	Manager of Technology Services	<ul style="list-style-type: none">408-453-6726

DEPARTMENT KEY RESOURCES AND CONTACTS

Resource	Resource Contact	How to Obtain
Helpdesk Support	408-453-4357	For support, you can call our helpdesk between 7:00 AM and 5:00 PM or visit our Service Now Portal to submit a ticket.
Network and Systems Services	408-453-4357	For support, you can call our helpdesk between 7:00 AM and 5:00 PM or visit our Service Now Portal to submit a ticket.
Cybersecurity Services	408-453-4357	For support, you can call our helpdesk between 7:00 AM and 5:00 PM or visit our Service Now Portal to submit a ticket.