

Guidance for Summer Camps, Summer School Programs, and Other Children's Activities June 5, 2020

What are required notifications for childcare, camps, and academic summer programs?

- Post: (a) Social Distancing Protocol (b) COVID19 Prepared Sign (c) Social Distancing Visitor Information Sheet at entrance to facility.
- Distribute Social Distancing Protocol to all staff members
- [Appendix A Required Notifications: Social Distancing Protocol, COVID19 Prepared Sign, Visitor Information Sheet.](#)

What are requirements for student groups?

- Students groups are maintained for three week sessions. Groups may change after three weeks but no students may be added during a three week session after the initial group is formed.
- Programs may elect to run longer than three week sessions. and maintain the same grouping and staff.
- Programs may run less than three week sessions. (ie: one week summer camp) with a stable student group but students cannot enroll in "another" program in the three week duration.
- Include a question on enrollment forms regarding other programs students have attended since June 1, 2020.
- Maintain stable student cohorts of 12 or less
- Do not mix groups- Keep groups isolated for activity, breaks, and meals. Sanitize common restrooms/ break/cafeteria after each group use.
- Staff assigned to the group must interact only with that group.
- Assign 1-3 adults to a student group to cover breaks and absence in lieu of using rotating subs if possible.
- Family members are not limited in number but it is suggested to keep all family members in one group.
- Create a "Sick Room" on site for students who may become ill during the day and have a designated staff member to supervise if needed.

What are directions for drop off and pick up of students?

- Stagger drop off and pick up times.
- Facilitate drop off and pick up outside if possible.
- Practice social distancing (masks, handwashing, sanitizer, 6 feet distance)
- Recommend that adults who drop off and pick up are under age 50 and if possible ask families to send the same adult each day.
- Health Screen each student upon arrival. (Facility takes temperature or parent completes) Temperature screenings are recommended by CDC.
- Obtain parent permission upon enrollment if the staff screens temperatures daily.

- For a temperature of 100.4 or above, remove students from the population and program. It is suggested that families receive a refund if a student is excluded.

What is the guidance regarding use of pools, play equipment and weight rooms?

- Cohorts may use pools and play equipment with their stable group. No mixing
- High touch areas in pools and play equipment must be sanitized after each group
- If renting space from a public facility, only the cohort can use the facility at one time.
- No indoor weight equipment or gym settings.
- Weight rooms are allowable if there is ability to maintain social distancing and required group and sanitizing requirements.

What is the guidance regarding placement and safety of staff?

- Staff may only work with one group of students during the three week sessions. If a Counselor/Staff is under 18, they do not count in the stable cohort number of 12.
- Health screening for staff members daily. (Temperature check and symptom screening)
[Sample SCCOE Staff Screening Form Spanish Viet English](#)

What are guidelines regarding wearing of mask and/face coverings?

- All individuals in businesses in Santa Clara County are required to wear face coverings when interacting with others. (Per May 22 Executive Order)
- Individuals 7+ are required to wear face coverings at all times except when eating, sleeping, and actively exercising. CDC recommends no face coverings or mask up to age 2 due to choking hazards. Recommend age 3-6 as possible.
- **SUGGESTED:** Students consider face coverings as a piece of clothing and change every day with regular cleaning.
- **SUGGESTED:** Facility keep extra masks on hand for students who may need support.

Can programs partner to offer programming for students?

- School districts may partner with community based organizations/childcare vendors to deliver programming to students while following the guidelines below (ie School district academic program in am and CBO program in PM)
 1. Student group numbers and requirements are maintained for the Three Week Period or duration of the program.
 2. Staffing is consistent (ie: School staff in am and CBO staff in PM).

Helpful Links

[CA Department of Education COVID Guidance for Early Learning](#)
[CA Department of Health and Human Services Guidance On Child Care and Student Supervision](#)
[CAL/OSHA Guidance For Child Care Programs](#)
[Santa Clara County June 5 Order Updates Executive Summary](#)

For Further Support or Questions Contact
Dr. Tracy Rohlfing- Santa Clara County Office of Education (408) 573-3253
Email at COVID19schools@sccoe.org

