October 1, 2014

TO: Santa Clara County Board of Education

FROM: Micaela Ochoa, Chief Business Officer
       Angelica Ramsey, Ed.D., Chief Academic Officer

VIA: Jon R. Gundry, County Superintendent of Schools

SUBJECT: Local Control and Accountability Plan (LCAP) Update (for school districts)

Associated Goals

GOAL 1: Improve student equity and reduce access discrepancies to high quality education
GOAL 2: Provide support to districts, communities, schools and students

Background

Effective July 1, 2014, Districts must create a three (3) year comprehensive plan setting annual LCAP Goals in eight specified areas. These eight areas of specified state priorities are intended to encompass the key ingredients of high-quality educational programs. The plans must include both district-wide goals and goals for each numerically significant student subgroup in the district. To be numerically significant, a district must have at least 30 students in a subgroup, with the exception of foster youth, for which districts must have at least 15 students. In addition to specified state priorities, districts’ LCAPs can include annual goals in self-selected areas of local priority.

The county superintendent shall approve districts’ plans by October 8 of each year after determining that the plan adheres to the State Board of Education template, the budget includes expenditures sufficient to implement the actions proposed in the district’s LCAP, and that the plan adheres to the LCFF regulation.

From January 2014 through August 2014, the SCCOE’s Education Services and Business Services Branches worked collaboratively on LCAP related tasks to meet the requirements of the California Education Code, and support the 31 districts and charter schools. We are pleased to report that as of August 2014, the 31 LCAPs were approved.

Fiscal Implications

None
Santa Clara County Office of Education

Board of Education Update
Local Control and Accountability Plan
County Office Review of 31 School Districts LCAPs
Update on Year 1
October 1, 2014
Presentation Items

1. Background
2. How Did We Do Our First Year?
3. Current Status
Background

• Effective July 1, 2014, Districts must set annual LCAP Goals in Eight Specified Areas

• These eight areas of specified state priorities are intended to encompass the key ingredients of high-quality educational programs

• The plans must include both district-wide goals and goals for each numerically significant student subgroup in the district
  
  – To be numerically significant, a district must have at least 30 students in a subgroup, with the exception of foster youth, for which districts must have at least 15 students
  
  – In addition to specified state priorities, districts’ LCAPs can include annual goals in self-selected areas of local priority
Educational Services and Business Services Collaboration

- Anticipating the passing of the emergency regulations and the template, the Chief Business Officer (CBO) and Chief Academic Officer (CAO) met on several occasions to discuss the SCCOE strategy for training, technical assistance, and review process for Santa Clara County 31 districts.
- In order to build capacity of staff and model the collaboration necessary at the local district level, it was decided that communication, training, assistance, and review would be conducted jointly between Education Service Branch (ESB) and Business Services Branch (BSB).
SCCOE Training

- SCCOE’s ESB and BSB conjointly provided training for district personnel on
  - January 31, 2014 and
  - February 11, 2014 (two half-day sessions)

- A presentation for charter school leadership was provided on March 25, 2014
SCCOE Technical Assistance

- For approximately four months – beginning the week of February 24, 2014 and ending the last week of June – SCCOE provided two-hour technical assistance sessions for districts and charters weekly
- ESB and BSB staff were available to provide guidance, answer questions, and read LCAP drafts
- Each session could accommodate up to four districts/ charters
- 23 districts attended technical assistance sessions, some multiple times. Five charter schools attended
- In addition to the formal technical assistance sessions, staff provided assistance to districts and charters via phone, email and in person meetings as requested
SCCOE Review Process

- ESB members were assigned up to three district LCAPs to review
- BSB Advisors were assigned between 10 to 13 districts based on their AB 1200 fiscal oversight roles
- A Dropbox was created to organize district LCAPs, public hearing and approval board agendas, and COE review matrix
- Clarifying questions, suggestions, missing information, and changes needed were communicated to districts either via phone, email or request for a meeting in person depending on the number and nature of changes suggested/needed
# How Did We Do Our First Year?

28 SCCOE colleagues from ESB and BSB worked together to provide support to the 31 Districts during the LCAP development, review, and approval process. The following table highlights the estimated amount of time that was dedicated between both branches to this effort.

<table>
<thead>
<tr>
<th>ESB and BSB Staff Members</th>
<th>Planning / Internal Meetings</th>
<th>Training</th>
<th>District Meetings</th>
<th>Internal Communication</th>
<th>External Communication</th>
<th>Documentation</th>
<th>LCAP Review/Analysis</th>
<th>Total Hours</th>
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<td>20</td>
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Santa Clara County Office of Education
How Did We Do The First Year?

- We are pleased to report that all 31 district LCAPs have been approved, and
- We appreciate the hard work of the 31 district Curriculum & Instruction and Business Services staff for their professionalism, and collaborative work with us and our teams
# Thank You SCCOE LCAP Review Team

<table>
<thead>
<tr>
<th>Dr. Lisa Andrew, Director-Assessment and Accountability (Former)</th>
<th>Diego Arancibia, Director-ASAPconnect</th>
<th>Dr. Christina Arpante, Coordinator- Literacy</th>
<th>Rhonda Beasley, Coordinator-Literacy</th>
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<tbody>
<tr>
<td>Julie Bennett, Project Specialist-ASAPconnect</td>
<td>Dr. Mary Ann Burke, Director-Categorical and Special Programs (Former)</td>
<td>Kolvira Chheng, Director-DBAS</td>
<td>Melissa Christie, Director-Curriculum and Instruction</td>
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<tr>
<td>Cecilio Dimas, Director-STEAM</td>
<td>John Duran, Project Specialist-ASAPconnect</td>
<td>Dr. Rebecca Mendiola, Coordinator-PBIS</td>
<td>Micaela Ochoa, Chief Business Officer</td>
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<tr>
<td>Beth Olwishesky, Supervisor- Media Services</td>
<td>Dr. Angelica Ramsey, Chief Academic Officer</td>
<td>Ann Redd-Oyedele, Advisor-DBAS</td>
<td>Jenina Salcido, Advisor-DBAS</td>
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<td>Lorena Tariba, Coordinator-Multilingual (former)</td>
<td>Dana Taylor, Advisor-DBAS</td>
<td>Lidia Vazquez, Manager-Categorical</td>
<td>Dr. Yee Wan, Director-Multilingual</td>
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<tr>
<td>Dr. Frank Wells, Director-District/School Support</td>
<td>Sandi Yellenberg, Coordinator-Science</td>
<td>Myrna Zendejas, Manager-School Coordinated Health</td>
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