August 13, 2014

TO: Santa Clara County Board of Education

FROM: Angelica Ramsey, Ed.D., Educational Services Branch, Chief Academic Officer
Cecilio Dimas, STEAM, Director

VIA: Jon R. Gundry, County Superintendent of Schools

SUBJECT: Request Acceptance of CTE Teach Grant

Associated Goal
Goal 1: Improve student equity and reduce access discrepancies to high quality education

Background
CTE Teach is a program that provides new teacher support to CTE teachers in K-12 districts, ROCPs, community college, and charter schools. Colton-Redlands-Yucaipa Regional Occupational Program and California Department of Education have partnered to offer the CTE Teach program throughout California.

Teachers from all districts and ROPs in Santa Clara and San Benito counties are eligible to participate in the CTE Teach program. The program will provide teachers with support and resources in the areas of classroom management, teaching strategies, curriculum development and project based learning methodologies. The term of this grant is July 1, 2014 through June 30, 2015.

Fiscal Implications

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Salary &amp; Benefits</td>
<td>$11,000</td>
</tr>
<tr>
<td>No indirect may be charged*</td>
<td>$0</td>
</tr>
<tr>
<td>Total</td>
<td>$11,000</td>
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</tbody>
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* CTE Teach MOU indicates no indirect may be charged to this grant

Requested Action
Request acceptance of CTE Teach Grant funds
Internal Business Services
Reduced Indirect Cost Rate Request

DATE OF REQUEST: 06/27/2014
BRANCH: Education Services
NAME OF PROGRAM/GRAIN: CTE Teach

FIRST AND LAST NAME OF REQUESTOR: Denise Elliott
TELEPHONE NUMBER OF REQUESTOR: 408-453-6961

GRANT AWARD DOLLAR AMOUNT: $11,000.00
GRANT ACCOUNT FUND: 888
RESOURCE: 9306
COST CENTER: 544236

PROGRAM SUMMARY
The CTE Teach Project, administered by CRY-ROP, is a comprehensive professional development program modeled after their highly successful Teacher Induction Program (TIP).

REASON FOR RECOMMENDATION BY BRANCH
MOU specifies in Section B, Item 1 that no funds may be used for indirect costs.

1. Maximum indirect rate allowed by funding agency.

2. Requested indirect rate.
   Note: Amount of indirect requested may not be less than funding agency's maximum.

3. Fiscal impact to SCCOE (Consult with Internal Business Service, Accounting Services for amount)
   ☑ Yes ☐ No
   1,121.00

☐ Yes ☑ No
4. Was the rate requested a result of a negotiation with the funding agency?
   If "Yes", please list SCCOE staff involved in the negotiation:

☑ Yes ☐ No
5. Will this program absorb any current costs that will relieve other parts of the budget? If "Yes", please specify, i.e. individual, cost center(s) and amount.

Comments
This grant does not allow indirect to be collected. It is listed on page 3 of 6 in the MOU item B1.

By making this request, the branch understands that less than the allowable indirect rate may require other cost center(s) to offset the deficit in the indirect cost pool. Will the BRANCH support the deficit in indirect costs?

☐ Yes ☑ No

ACCOUNT: CTE has no other cost center that can absorb these costs.

Must be signed by Department Director and Branch Chief prior to submission to Internal Business Service, Accounting Services

SIGNATURE OF DEPARTMENT DIRECTOR

SIGNATURE OF BRANCH CHIEF

DATE SIGNED: 7/1/14

Reviewed by Business Services

Reviewed by Director, Internal Business Services

☑ Recommended ☐ Not Recommended. Return to branch.

DATE SIGNED: 7/1/14

Reviewed by Chief Business Officer

☑ Recommended ☐ Not Recommended ☐ Recommended with Modifications

DATE SIGNED: 7/22/14

APPROVED

SUPERINTENDENT

DATE SIGNED

Updated February 2014