

**PERSONNEL COMMISSION
REGULAR MEETING #472
JANUARY 09, 2019, 10:00 A.M.
APPROVED MINUTES**

I. CALL TO ORDER

The meeting was called to order by Mr. Nicholas Gervase at 10:10 a.m.

II. ROLL CALL

MEMBERS PRESENT	STAFF PRESENT
Rodney Martin, President Libby Spector, Vice President Nicholas Gervase, Member	Jonathan Muñoz, Director - HR / Classified Personnel Services Marisa Perry, Supervisor - Classification & Recruitment Linda Gore, Executive Assistant

III. ORGANIZATION OF THE COMMISSION FOR THE 2019 TERM

Mr. Rodney Martin will preside as President of the Commission for the 2019 term.

IV. OATH OF OFFICE

Ex-Officio Secretary Jonathan Muñoz, Director - HR / Classified Personnel Services, administered the Oath of Office to Mr. Nicholas Gervase.

V. APPROVAL OF AGENDA

MOTION #472-1: The Commission approved Agenda #472, January 9, 2019, moved by Ms. Libby Spector, and seconded by Mr. Nicholas Gervase.

MOTION #472-1: carried unanimously.

VI. APPROVAL OF MINUTES

MOTION #472-2: The Commission approved the Minutes for the Regular Personnel Commission Meeting #471, December 12, 2018, moved by Mr. Nicholas Gervase and seconded by Ms. Libby Spector.

MOTION #472-2: carried unanimously.

VII. HEARING OF PERSONS TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS

None

VIII. NEW BUSINESS

A. Approval / Ratification of Establishing and / or Extending Eligibility Lists

MOTION #472-3: The Commission approved and / or ratified the Eligibility Lists listed within Personnel Commission Agenda #472, moved by Ms. Libby Spector, and seconded by Mr. Nicholas Gervase.

MOTION #472-3: carried unanimously.

	CLASSIFICATION	DATE	UNIT	NUMBER	NUMBER
				OF	OF
				ELIGIBLES	RANKS
1	Home Visiting Specialist - Early Head Start - Restricted	12/06/18	OTBS	9	8
2	Manager - Data Governance & Strategy	12/10/18	LT	4	4
3	Manager - Data Systems	12/12/18	LT	3	3
4	Paraeducator - Alternative Education	12/13/18	AIDES	7	7
5	Inclusion Support Specialist	12/17/18	OTBS	7	6
6	School Site Technology Support Specialist	12/19/18	OTBS	10	7

B. Monthly Vacancy Status Report - January 9, 2019

Ex-Officio Secretary Muñoz reported on the Monthly Vacancy Status Report and positions filled. The Commission accepted the report as delivered.

IX. SECRETARY'S REPORT

Ex-Officio Secretary Muñoz reported on the following:

A. Paraeducator - Special Education

The Commissioners were updated on the discussions with Special Education Administration regarding the current Paraeducator - Special Education recruitment and written examination review. The Commissioners expressed serious concern regarding the growing number of Paraeducator - Special Education vacancies and supported new efforts to fill the positions.

B. Brown Act Update

Ex-Officio Secretary Muñoz shared the new link on the SCCOE homepage, directing the website visitor to the current Personnel Commission Agenda. This feature was added to comply with the new Brown Act requirements.

X. FUTURE MEETINGS OR DISCUSSION ITEMS

The next Personnel Commission regular meeting is scheduled for Wednesday, February 13, 2019, at 10:00 a.m.

XI. ADJOURNMENT

The meeting adjourned at 10:27 a.m.

Respectfully submitted,



Jonathan Muñoz
Ex-Officio Secretary, Personnel Commission