



## SELPA VII EXECUTIVE COUNCIL MEETING

March 20, 2024 • 11:00 A.M.

SCCOE SELPA AU Office  
1290 Ridder Park Drive, San Jose, CA 95131

**COMMUNITY MEMBERS WISHING TO PARTICIPATE REMOTELY MAY DIAL IN USING THE INFORMATION BELOW.**

**Join Zoom Meeting**  
<https://sccoe.to/SELPA7-Exec>

Meeting ID: 915 2728 2392

Passcode: 673769

Dial In: +1 669 900 6833 US

**Agenda Webpage:**

<https://www.sccoe.org/selpa/Pages/Meetings.aspx>

**Link to Handouts:**

[https://drive.google.com/drive/folders/1PZLYNUir-nVbCjO8TPXZWLabjp6bB76n?usp=drive\\_link](https://drive.google.com/drive/folders/1PZLYNUir-nVbCjO8TPXZWLabjp6bB76n?usp=drive_link)

*For disability related accommodations, please contact the SELPA AU office via email at MPaeste@sccoe.org, or leave voicemail at (408) 453-6725 at least three (3) business days prior to the scheduled meeting.*

## AGENDA

### I. PUBLIC SESSION

A. Roll Call & Welcome Guests

B. Hearing of Persons wishing to address the Council or to present petitions.

Members of the public may address the Council on any issue not otherwise on the agenda (comments not to exceed three (3) minutes). No action can be taken on these items at this time, but they can be referred to the SELPA Director or put on a future agenda.

### II. CONSENT ITEM

A. Setting the agenda

B. Approval of Minutes from the [October 25, 2023](#) meeting\*

### III. ACTION ITEM

A. **Approval of the updated SELPA Procedural Handbook [Chapters 5-9 & 11](#)** (*Chapter 5: Confidentiality of Pupil Records, 6: Special Education Criteria and IEP Guidelines 7: Individualized Education Program (IEP), 8: Special Education Programs & Related Services, 9: Suspension and Expulsion/Due Process, 10: N/A, 11: Non-Public School/Agency Placement*).

It is recommended that the SELPA VII Executive Council approve the updates to Chapters 5-9 & 11 of the SELPA Procedural Handbook, as reviewed by SELPA Legal Counsel and LEA administrators.

Motion \_\_\_\_\_ Action \_\_\_\_\_  
Second \_\_\_\_\_ Vote \_\_\_\_\_

B. **Approval of the updated [SCCOE Housing Policy](#)**\*

It is recommended that the SELPA VII Executive Council re-approve the revised SCCOE Housing Policy in alignment with other SELPAs in the county.

Motion \_\_\_\_\_ Action \_\_\_\_\_  
Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Approval of the Santa Clara NW SELPA Budget Allocation Plan 2024-25\***

It is recommended that the SELPA VII Executive Council approve the following Budget Allocation Plan Items for Santa Clara NW SELPA to be effective July 1, 2024, as recommended by special education program and fiscal representatives.

Budget Allocation Plan Items	Proposed 2024-2025 Allocation	Additional Information
a) Assembly Bill (AB) 602 Base Funding Entitlement (State - 6500) Estimated Budget: \$110M	Allocate base funds to LEAs using the greater of the LEAs' current year, prior year, or second prior year total K-12 ADA.	No change in allocation; Base funds generated by and allocated to LEAs using the greater of the LEAs' current year, prior year, or second prior year total K-12 ADA SELPA allocation method is the same as how the state sends funds to the SELPAs.
b) Preschool Grant (Federal – Resource Code 3315) Estimated Budget: \$726K	Allocate funds to LEAs using Prior Year CALPADS End-of-Year (EOY) Preschool Counts.	CALPADS data is certified based on LEA and SELPA approvals.
c) Preschool Staff Development (Federal – Resource Code 3345) Estimated Budget: \$5K	Retain funds at the SELPA AU.	Retain funds at the SELPA AU to use for SPED preschool-specific trainings or conference attendance.
d) Special Education Alternate Dispute Resolution (ADR) (Federal - Resource Code 3395) Estimated Budget: \$14K	Retain funds at the SELPA AU.	Funds reduced from \$74K to \$14K since CDE will see 1 SELPA instead of 5. ADR grant will be retained at the SELPA AU to offset district ADR costs for IEP facilitation and local mediation. ADR Costs beyond the CDE ADR grant amount will be taken off the district's State AB 602 funds (Resource 6500). Districts will complete ADR report prior to SELPA allocating funds to district.

Motion \_\_\_\_\_ Action \_\_\_\_\_  
 Second \_\_\_\_\_ Vote \_\_\_\_\_

**IV. INFORMATION ITEMS**

**A. SELPA Executive Director's Update & SELPA Activities**

- 2023–24 SELPA Base Grant Funding Estimates - First Principal (P-1) Apportionment\*
- CDE Monitoring Activities
- CDE SELPA Audits
  - IEP Implementation
  - CIM Request for Records
  - Federal Fiscal Year 2023–24 Office of Management and Budget's Circular A-123, Appendix C, Improper Payments: Supporting Document Request
  - Personnel Data Report
- SELPA Consolidation updates:
  - CAC meetings
  - Budget Allocation Plan 2024-25
    - Regionalized Services and Program Specialist Revenue (Resource Code 6500)

- Low Incidence Revenues (Resource Code 6500, Goal 5767)
- Invoice to Districts for SELPA Professional Staff Development (\$12,600)
- Community Advisory Committee (CAC) Budget
- 901 District Extraordinary Cost Pool
- IDEA Local Assistance Entitlement, Section 611 (Resource Code 3310)
- NW SELPA Costs Sharing: Students in Licensed Children's Institution (LCI) and Skilled Nursing Facilities (SNF)
- NW SELPA Costs Sharing: CCS California Children's Services (CCS)/ Medical Therapy Unit (MTU)
- SELPA II Districts' Regional Cost Share
- o Local Plan – SELPA Governance
- Other Items

## V. ADJOURNMENT

**NEXT MEETING: May 22, 2024; 1:00 pm**

***Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the SELPA AU Office, located at 1290 Ridder Park Drive, San Jose, CA during normal business hours.***

*(\*Handout)*