



## SELPA VII EXECUTIVE COUNCIL MEETING

October 25, 2023 • 1:00 P.M.

SCCOE SELPA AU Office  
1290 Ridder Park Drive, San Jose, CA 95131

**COMMUNITY MEMBERS WISHING TO PARTICIPATE REMOTELY MAY DIAL IN USING THE INFORMATION BELOW.**

**Join Zoom Meeting**  
<https://sccoe.to/SELPA7-Exec>

Meeting ID: 915 2728 2392

Passcode: 673769

Dial In: +1 669 900 6833 US

**Agenda Webpage:**  
<https://www.sccoe.org/selpa/Pages/Meetings.aspx>

**Link to Handouts:**  
[https://drive.google.com/drive/folders/1B-lr9CK3BQcO7nJCyqoxz-jqXIEVyN4L?usp=drive\\_link](https://drive.google.com/drive/folders/1B-lr9CK3BQcO7nJCyqoxz-jqXIEVyN4L?usp=drive_link)

*For disability related accommodations, please contact the SELPA AU office via email at [MPaeste@sccoe.org](mailto:MPaeste@sccoe.org), or leave voicemail at (408) 453-6725 at least three (3) business days prior to the scheduled meeting.*

## AGENDA

### I. PUBLIC SESSION

- A. Roll Call & Welcome Guests
- B. Hearing of Persons wishing to address the Council or to present petitions.  
Members of the public may address the Council on any issue not otherwise on the agenda (comments not to exceed three (3) minutes). No action can be taken on these items at this time, but they can be referred to the SELPA Director or put on a future agenda.

### II. CONSENT ITEM

- A. Setting the agenda
- B. Approval of [Minutes from the June 14, 2023](#) meeting\*

### III. ACTION ITEM

- A. **Approval of the [updated SCCOE Housing Policy](#)\***

Background: The current Santa Clara County SELPAs: SCCOE Special Education Housing Policy was last updated in 2016. While the current policy outlined classroom space needs, fiscal implications of space, and custodial services guidelines, it lacked any language regarding students or the inclusion of students when County Operated classrooms are located on District campuses. A workgroup was formed to revise the current policy with a focus towards identifying facets of the current policy and adding additional language to design a revised housing policy which places student inclusion at the center.

The workgroup was comprised of special education staff from seven districts within Santa Clara County (Moreland District, East Side Union High School District, Cambrian School District, Sunnyvale School District, Franklin McKinley School District, Santa Clara Unified School District, Los Gatos Unified School District), SELPA Directors from Northwest and Southeast SELPA, members from the SCCOE Special Education Department, and was led by the Assistant-Superintendent of Educational Services for SCCOE. The workgroup met four times over the course of the 2022-2023 school year. At each meeting additional language was added to the current policy, discussions around student inclusion and barriers around inclusion were discussed, and by the end of the fourth meeting, a draft revised Housing Policy was completed.

This draft policy, along with a feedback survey was then presented at both the Northwest and Southeast March SELPAs meetings and the March District CBO meeting. Feedback was received via the feedback survey and additional edits on the draft policy were made. The new draft policy provides clarity on the roles and expectations for both SCCOE and Districts to ensure that all students, staff, and families are included in all school settings.

It is recommended that the SELPA VII Executive Council approve the updated SCCOE Housing Policy.

Motion \_\_\_\_\_ Action \_\_\_\_\_  
Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Approval of the updated SELPA Procedural Handbook [Chapters 1-4](#) (Chapter 1: Identification, Referral & Assessment, 2: Early Childhood Education 3: Identification & Assessment of English Learners, 4: Parental Rights & Procedural Safeguards).**

It is recommended that the SELPA VII Executive Council approve the updates to Chapters 1-4 of the SELPA Procedural Handbook, as reviewed by SELPA Legal Counsel and LEA administrators.

Motion \_\_\_\_\_ Action \_\_\_\_\_  
Second \_\_\_\_\_ Vote \_\_\_\_\_

**IV. INFORMATION ITEMS**

**A. SELPA Executive Director's Update & SELPA Activities**

- Budget Allocation Plan updates
  - Assembly Bill (AB) 602 Base Funding Entitlement (Resource Code 6500)
  - Preschool Grant (Resource Code 3315)
  - Preschool Staff Development (Resource Code 3345)
- SELPA Consolidation updates: Local Plan meetings, Budget Allocation Plan meetings, CAC meetings

**V. ADJOURNMENT**

**NEXT MEETING:** January 24, 2024; 1:00 pm

*Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the SELPA AU Office, located at 1290 Ridder Park Drive, San Jose, CA during normal business hours.*

\*Handout