

CTE Steering Committee Meeting #1

January 13, 2010 • Morgan Hill Room

Time Keeper: None

3:30- 5:00 pm

Recorder: Marjorie Paeste

Attendees: Tabitha Kappler- Hurley, Julie Beadell, Rhonda Goldstone, Sylvia Karp, Eileen Becker, Brenda Childress, Rendee Dore Jodi Edwards-Wright, Todd Farr, Stefani Garino, Dave Hoshiwara, June Kadoyama, Edmond Kwong, Alyssa Lynch, David Matuszak, Kaye Moore, Kathy Rich, Sonja Romero, Jackie Slabaugh, Jodi Ewings, Sandi Yellenberg, Lisa Gonzales, Dane Caldwell, Sonia Ramos, Tonette Slaverio and Christina Ross

Topic:	Process	Minutes
1. Introductions	Individuals	All guest stated their name, district and why they chose to attend the meeting. There was a total of 26 guests. A few people shared recent CTE success they had in their district.
2. Purpose of Steering Committee	Lead by Alyssa	Alyssa shared the purpose, outcomes, expectations and meeting frequency for the Steering Committee meetings: Purpose: to bring districts together to develop a 3-5 year plan to drive CTE forward in SCC. Outcomes of committee: to serve in an advisory capacity to develop and support developing rigorous and engaging career programs in SCC, and to provide networking, collaboration and a PLC for CTE educators. Expectations: participation, bring information, share with colleagues, provide feedback and attend scheduled meetings Meeting frequency: recommendation is to start off meeting once a month until a plan is in place, then taper to quarterly. Alyssa reviewed current CTE services/support being provided by the COE to districts. She shared two resources that she thought districts should review for the next meeting to determine an interest level. Kuder Assessment Tool , currently being used in SCUSD, and San Benito School District as well as all schools in Sonoma County. www.kuder.com and California Pathways Website www.capathways.org . The California Pathways site is a google map of schools and districts can input data to indicate which industry sectors are offered by high schools and
3. Mission Statement	Discussion	All participants were provided the opportunity to contribute to the development of the Mission Statement for the steering committee. <u>The outcome is:</u> To develop, promote and disseminate proven and emerging Career Technical Education programs and resources to all stakeholders.
4. Small Group Brainstorming	Group Activity Lead by Lisa Gonzales	Question posed for activity: What would you like this committee to do to support providing, rigorous, engaging cutting edge career programs in Santa Clara County? 17 Connect business & education 15 Advocacy-leg & school: policy, boards, etc. 13 Matrix for sharing information 8 A-G connection (academic) 8 Promo informaiton connect to parents and students 8 focused professional development (around topics common to all) 7 SCCOE "leadership" gentle pressure 6 CTE fairs for at risk 8th grade students 6 Teacher support-reduce duplication 6 Conference that educates "others" 4 Universal Standards for success 4 K-14 CONTINUUM 3 Standards and assessment 1 Teacher Credential Updates 1 CTE Advisory 1 Issue of the Day
5. Wrap up next Steps		It was discussed that we would hold meetings once a month beginning in March and Alyssa would work around school breaks.
6. Distribution of Materials for districts	Signed up to receive sets of posters	9 Do you want to work Poster Set 9 Resume Series Set 9 Career Goal Setting Set 9 Business Management Set 9 Job Search Tools Set <i>* Basic Workplace Etiquette and Basic Job Search Posters to be mailed to those who requested it.</i>
Next Meeting Date:	Discussion	March 18, 2010 from 3:00-5:00pm at SCCOE (trying Thursday vs. Wednesday)
Parking Lot items:	None posted	

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BRAINSTORMING ACTIVITY TALLY:

What would you like this committee to do to support providing, rigorous, engaging cutting edge career programs in Santa Clara County?

# of votes:	Ideas Generated:
17	connect business & education
15	advocacy - leg & school: policy, boards, etc.
13	matrix for sharing info
8	A-G connection (academic)
8	promo info - connect to parents & students
8	focused professional development (around topics common to all)
7	SCCOE "leadership" (gentle pressure)
6	CTE fairs for at-risk 8th grade students
6	teacher support - reduce duplication
6	conference that educates "others"
4	universal standards for success
4	K-14 continuum
3	standards and assessment
1	teacher credential updates
1	CTE advisory
1	issue of the day

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Respondent	Item 1	Item 2	Item 3	Item 4
1	3	4	3	2
2	4	4	4	4
3	2	1	2	2
4	4	4	4	4
5	4	4	4	4
6	4	4	4	4
7	3	3	3	2
8	4	3	2	3
9	4	3	4	3
10	4	3	4	3
11	0	0	0	0
12	4	4	4	4
13	4	4	4	3
14	3	3	2	1
15	3	3	2	2
50	47	46	41	
3.6	3.4	3.3	2.9	

Time Slot ok?	Serve on Subcommittee?
Y	N
Y	Y
Y	N
Y	Y
Y	Y
Y	Y
N	Y
Y	Y
Y	Y
Y	Maybe
Y	Y
Y	Maybe
Y	Maybe
Y	N
Y	N

Items:	Score:
1. Meeting was effective and met stated outcomes	3.6
2. Meeting was effective in increasing understanding of the Steering Committee	3.4
3. Provided active listening & dialogue opportunities	3.3
4. Increased my ability to be more effective w/ CTE	2.9
5. Other comments: <i>(Please see other evaluation page)</i>	

1= Low
4=High

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COMMENTS:

- tackle a little less
- Mission Statement work was excellent!
- agenda minutes didn't live up
- it seemed like a lot of cheerleading - but I have high hopes for the next meeting
- time well spent
- very efficient
- time slot ok but like earlier in the day or web-based
- less items on the agenda
- other suggested time slot? - webinar
- fantastic! Great job!
- time slot - quarterly, 3x/yr
- will serve on subcommittees depending on level of commitment
- need to relook at Mission Statement - DIFFERENCE between Mission Statement & Goals
- time slot - Wednesdays

	Last Name	First Name	District	School	Role	Email
1	Becker	Eileen	San Jose Unified	District Office	CTE Coordinator	eileen_becker@sjusd.org
2	Beadell	Julie	Santa Clara Unified	District Office	CTE Coordinator	jbeadell@scud.net
3	Boden	Nicholas	Morgan Hill Unified	Liveoak	Principal	nick.boden@mhu.k12.ca.us
4	Brown	Sharon	San Benito	San Benito High	Asst Principal	sbrown@sbhds.k12.ca.us
5	Caldwell-Holden	Dane	San Jose Unified		Principal-Learning Options	dane_caldwell-Holden@sjusd.org
6	Childress	Brenda	S4CA	n/a	Executive Director	brenda@S4CA.net
7	Dore'	Rendee	Project Lead the Way	San Jose State	Outreach Coordinator	Rendee.Dore@sjsu.edu
8	Edwards-Wright	Jodi	Campbell Union HSD	Leigh High	Assistant Principal	jedwards@cuhds.org
9	Ewings	Jody	East Side UHSD	Independence High	Curriculum Coordinator	ewingsj@esuhsd.org
10	Farr	Todd	SCCOE	SCCOE	ROP Coordinator/ASD Principal	todd_farr@sccoe.org
11	Fox	John	MetroEducation	MetroEd	Director	jfox@metroed.net
12	Garino	Stefani	Gilroy Unified	Gilroy High School	Asst Principal	Stefani.Garino@gusd.k12.ca.us
13	Goldstone	Rhonda	Foothill Community Coll	n/a	Tech Prep Coordinator	goldstonerhonda@foothill.edu
14	Gonzales	Lisa	SCCOE	SCCOE	Visual & Performing Arts Coordinator	lisa_gonzales@sccoe.org
15	Half	Jan	Mouse Squad	n/a	Non-profit	jhalf@ca.mousesquad.org
16	Hay	Paul	MetroEducation	MetroEd	Superintendent	Paulhay@metroed.net
17	Hoshiwara	Dave	Palo Alto Unified	District Office	Vocational Ed Coor	dhoshiwara@pausd.org
18	Kadoyama	June	Morgan Hill Unified	Liveoak	ROP Specialist	june.kadoyama@mhu.k12.ca.us
19	Kappeler-Hurley	Tabitha	Santa Clara Unified	District Office	CTE Coordinator	tkhurley@scud.net
20	Karp	Sylvia	MetroEducation	MetroEd	Adult Ed	skarp@metroed.net
21	Kobayashi	Frank	West Valley UHSD	n/a	SB70 Project Director	frank_kobayashi@westvalley.edu
22	Kwong	Edmond	Fremont Union HSD	Homestead	Teacher	edmond_kwong@fuhds.org
23	Lynch	Alyssa	SCCOE	SCCOE	CTE Director	alyssa_lynch@sccoe.org
24	Matuszak	Dave	SCCOE	SCCOE	SCROP	david_matuszak@sccoe.org
25	Moberly	Adrienne	Fremont Union HSD	NCROP	NCROP Coordinator	adrienne_moberly@fuhds.org
26	Moore	Kaye	City of San Jose	San Jose Library	Librarian/ Volunteer Liaison	kaye.moore@sjlibrary.org
27	Mount	Kevin	Los Gatos-Saratoga	District Office	Education Services	kmount@lghsd.org
28	Nation	Patty	XILINX	Supports Campbell	Global Community Relations, Sr. Mgr.	pattyn@xilinx.com
29	Pierson	Susie	Campbell Union HSD	District Office	EL/Title 1 Coordinator	spierson@cuhds.org
30	Pow	Betty	Milpitas Unified	District Office	Curriculum/Assessment	bpow@musd.org
31	Ramos	Sonia	CalSoap	n/a	Executive Director	sbramos@ucsc.edu
32	Rich	Kathy	Career Systems Dev't Corp	San Jose Job Corps	Dir, Business & Community Liaison	rich.kathy@jobcorps.org
33	Rojcewicz	Susan	San Benito	San Benito High	Teacher	srojcewicz@sbhds.k12.ca.us
34	Romero	Sonja	San Benito	San Benito High	ROP Site Specialist	sromero@sbhds.k12.ca.us
35	Ross	Christina	Tech CU	n/a	Business Development Manager	cross@techcu.com
36	Sarraf	Brigitte	Mountain View-Los Altos	District Office	Associate Superintendent	brigitte.sarraf@mvla.net
37	Slabaugh	Jackie	Mission College	n/a	Tech Prep Coordinator	jackie_slabaugh@wvm.edu
38	Slaverio	Tonette	Campbell Union HSD	Leigh, Branham, Del Mar, & Boynton	Teacher	tslaverio@cuhds.org
39	Struthers	Neil	S4CA	n/a	CEO	neil@scbctc.org
40	Vaeth	Cari	East Side UHSD	District Office	CTE Director	vaethc@esuhsd.org
41	Yellenberg	Sandi	SCCOE	SCCOE	Science Coordinator	sandra_yellenberg@sccoe.org