

# Santa Clara County Office of Education

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**\*PUBLIC NOTICE  
PERSONNEL COMMISSION  
AGENDA  
REGULAR MEETING #388  
SEPTEMBER 14, 2011  
BOARD ROOM  
10:00 A.M.**

- I. CALL TO ORDER**
- II. ROLL CALL**
  - President - Libby Spector
  - Vice President - Nicholas Gervase
  - Member - Rodney Martin
- III. APPROVAL OF AGENDA #388 – September 14, 2011-----ACTION**
- IV. APPROVAL OF MINUTES #387 – August 10, 2011-----ACTION**
- V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**
- VI. UNFINISHED BUSINESS**
- VII. NEW BUSINESS**
  - A. Revision of Classification Specifications: Teacher Assistant III-Restricted (Paraeducator Unit)-----ACTION
  - B. Revision of Classification Specifications: Transition/Student Specialist (OTBS Unit)-----ACTION
  - C. Establishment Job Classification: Early Learning Services Specialist (OTBS Unit)-----ACTION
  - D. Applicant Appeal - Rejection of Application-----ACTION
  - E. Approval of Eligibility List-----ACTION
  - F. Monthly Vacancy Status Report-----INFORMATION
- VIII. SECRETARY’S REPORT**
- IX. FUTURE MEETINGS OR DISCUSSION ITEMS**
- X. ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.  
PJG/bjm/icon