

Santa Clara County  Office of Education

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***PUBLIC NOTICE
PERSONNEL COMMISSION AGENDA
REGULAR MEETING #390
JANUARY 11, 2012
BOARD ROOM
10:00 A.M.**

- I. CALL TO ORDER**
- II. ROLL CALL**
- President - Libby Spector
Vice President - Nicholas Gervase
Member - Rodney Martin
- III. APPROVAL OF AGENDA #391 – January 11, 2012-----ACTION**
- IV. APPROVAL OF MINUTES #390 – November 09, 2011-----ACTION**
- V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**
- VI. UNFINISHED BUSINESS**
- VII. NEW BUSINESS**
- A. Reallocation Request-Graphic Design Specialist (OTBS Unit)-----ACTION
- B. Revision of Classification Specifications-----ACTION
- Supervisor, Warehousing Services (CL SUPV Unit)
 - Lead, Warehouse Person (OSS Unit)
 - Warehouse Person (OSS Unit)
- C. Approval of Eligibility List-----ACTION
- D. Monthly Vacancy Status Report-----INFORMATION
- VIII. SECRETARY’S REPORT**
- IX. FUTURE MEETINGS OR DISCUSSION ITEMS**
- X. ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes
PJG/bjm/icon