LEAP

Leaders in Educational Administration Program

A credentialing program preparing education leaders to serve as 21st century school administrators.

The Santa Clara County Office of Education provides superior, innovative, educational credentialing programs grounded in research-based practices. We develop systems-thinking leaders who know how to build capacity in their organizations to ensure equity and access for all students.

LEAP offers participation in both the Preliminary Administration Credentialing Program and the Clear Administration Credentialing Program. In addition, students participating in the Preliminary Administration Program have the option to obtain a Master’s of Science in Applied School Leadership with National University.
LEAP Programs

PRELIMINARY ADMINISTRATIVE SERVICES CREDENTIAL (PASC)

Preliminary Administrative Services Credential candidates engage in a 10-month intensive program based on the California Professional Standards for Educational Leaders (CPSEL) and the California Administrative Professional Expectations (CAPEs) with job-embedded guided fieldwork. Attendance at two Equity and Social Justice symposiums is also required. Students progress through the academic coursework together as one cohort, attending weekly classes, clustered in six-week coursework intervals. Candidates may choose to add a second year of academics resulting in a Master of Science in Applied Leadership with National University.

Prerequisites for Preliminary Administrative Services Credential Program

- Online application
- Statement of Intent
- Two letters of recommendation, one from immediate supervisor
- Valid California Clear Teaching Credential
- Minimum of five years teaching experience verified by district employer

CLEAR ADMINISTRATIVE SERVICES CREDENTIAL (CASC)

Clear Administrative Services Credential candidates engage in a two-year coaching model based on the California Professional Standards for Educational Leaders (CPSELS). A one-on-one coach/mentor is assigned to each participant.

Four Professional Seminars Each Year

Topics include:
- Personnel Evaluation
- Leadership in a Standards Based System
- Culture and Climate
- Equity
- Fiscal Management and Budgets
- Schools and Law
- Community Engagement

Coaching and Mentoring

- Participants are assigned a one-on-one coach/mentor
- Bi-weekly coaching sessions which include support with ongoing self-assessment and reflection
- Participants develop an Individual Learning Plan (ILP) with specific goals and objectives that align with their job-embedded fieldwork

Prerequisites for Clear Administrative Credential Program

- Online application
- Statement of Intent
- Two letters of recommendation, one from immediate supervisor
- Preliminary Administrative Services Credential
- Must submit verification of administrative position with application

Earn your preliminary and clear Administrative Services Credentials with the Santa Clara County Office of Education.

- Program meets Commission on Teacher Credentialing requirements for both a Preliminary and Clear Administrative Services Credential.
- Courses taught by a successful team of district and school practitioners.
- Option to earn a master’s degree from National University
- Rigorous preparation with job-embedded fieldwork and coaching.
- Authentic experiences to help develop instructional leadership.
California Professional Standards for Educational Leaders (CPSELs)

Standard 1: Development and Implementation of a Shared Vision
Education leaders facilitate the development and implementation of a shared vision of learning and growth of all students.

Standard 2: Instructional Leadership
Education leaders shape a collaborative culture of teaching and learning, informed by professional standards and focused on student and professional growth.

Standard 3: Management and Learning Environment
Education leaders manage the organization to cultivate a safe and productive learning and working environment.

Standard 4: Family and Community Engagement
Education leaders collaborate with families and other stakeholders to address diverse student and community interests and mobilize community resources.

Standard 5: Ethics and Integrity
Education leaders make decisions, model, and behave in ways that demonstrate professionalism, ethics, integrity, justice, and equity and hold staff to the same standard.

Standard 6: External Context and Policy
Education leaders influence political, social, economic, legal, and cultural contexts affecting education to improve education policies and practices.

For more information visit
www.sccoe.org/credentialing-programs/pages/leap.aspx
or contact Adora Fisher, Program Administrator at Adora_Fisher@sccoe.org or 408-453-4259.